



**BOYS & GIRLS CLUBS**  
OF THE CHATTAHOOCHEE VALLEY

*presents*

# **CITYWIDE TEEN LEADERSHIP SUMMIT**

TWO-DAY EXPERIENCE

**THURSDAY, JULY 21**

**9:00 AM - 5:00 PM**

**Columbus Convention & Trade Center**

*FOOD, GAMES, PRIZES GIVEAWAYS & MORE*

**#WeOWNFriday Teen Mixer**

**Friday, July 22 | 6 - 10PM**

**THE CLUB-TEEN CENTER**



**REGISTER NOW AT [BGC-COLSGA.ORG](http://BGC-COLSGA.ORG)**

## **Purpose**

At Boys & Girls Clubs of the Chattahoochee Valley we believe that teens are the next generation of leaders and have the power to make a difference – in their own lives, in our organization, and in their communities at-large. As our organization continues to enjoy a legacy of empowering youth to reach their full potential, we also see that our community needs young leader now more than ever.

To that end, we would like to gather teens from across the city, both Club attendees and non-club attendees to discuss pressing teen issues, celebrate their accomplishments and advocate for the future. We believe this is just one way we can have the most positive impact on youth and teens in this ever-evolving community.

## **Objectives**

1. To recognize and celebrate teens from across the community who have demonstrated exemplary leadership in academic success, career preparation, community service and teen outreach.
2. To provide an opportunity for teens to elevate their voices to rally together with a call to action around issues that matter most to teens.
3. To create an inclusive youth participation platform that will give young people the opportunity to discuss pressing issues and find ways to support one another, even if their viewpoints are not the same.

## **Acknowledgments**

The 2022 City-Wide Teen Leadership Summit is made possible with generous support of Boys & Girls Clubs of the Chattahoochee Valley, Inc. in partnerships with the Georgia Governor's Emergency Education Relief Fund I & Georgia Department of Education.

BGCCV gratefully acknowledges staff and volunteers. These dedicated professionals are a tremendous asset to planning the 2022 City-Wide Teen Leadership Summit.

## **Summit Overview**

Few issues are more important to our city & nation than the future of America's next generation of leaders. On July 21-22, 2022, 200+ Teens and their advisors convene to discuss the pressing issues in the Chattahoochee Valley region and the country at large. While together they will take part in experiences and workshops to explore many issues that teens face in their daily lives. Teen will attend thought- provoking workshops from exciting subject-matter experts, enjoy engaging sessions that address critical teen issues and participate in hands-on and service-learning experiences.

The 2022 City-Wide Teen Leadership Summit also offers numerous opportunities for teens to network and have fun. Teens and advisors will have the opportunity to attend sessions that encourage inclusion, target their passions and show them how to take the community to the next level. The Summit will feature interactive, high-energy experiences in the areas of academic success, career exploration and healthy lifestyles, while inspiring teens to amplify their voices to be heard.

## **Summit Eligibility**

To be eligible to attend the Summit, all Teens, including BGCCV Club members and advisors must meet the following requirements:

1. BGCCV Club members must have an active membership in the Club at the time of the Summit.
2. Non-Club Teens must:
  - Agree to abide by the Summit Attendee Code of Conduct
3. Teen members must be enrolled in either Middle or High School at the time of the Summit.

## **Summit Registration**

### **Fee**

This Summit is free of charge for all teens and advisors. This includes admittance to summit workshops, all onsite activities, meals and a Conference T-shirt.

## **Key Dates and Deadlines**

Review all key dates for the City-Wide Teen Leadership Summit so that you and your Teens don't miss out on anything. Read all Teen Leadership Summit Emails

<b>Activation Key Dates Timeline</b>	<b>Dates</b>
BGCCV Priority Registration Opens	6/27/2022
General Registration Opens	7/4/2022
Registration Close	7/19/2022

\* Registration will close on, or before July 19, 2022

\* Registration will close early if capacity reaches 300 registered attendees

## Safety Overview

A fundamental prerequisite for the fulfillment of the Boys & Girls Club mission is ensuring the safety of the young people we serve. At the City-Wide Youth Empowerment Summit, BGCCV staff, advisors and Teens all play an essential role in upholding this effort.

**Registration** forms must be completed. Make two copies of the signed forms for each Attendee.. **Bring and retain the second copies throughout the duration of the summit. Advisors should always have copies on their person throughout the duration of the Conference.**

## **Nametags**

Attendees must wear nametags at all times while in the venue. Nametags should not be worn outside the venue.

## Conference Behavioral Standards

Review the Conference Overview and conference behavior standards with Teens, their parents/guardians, and all adult advisors/chaperones. It's important to make Teens aware of the Summit activities and environment, so that they and their parents/caregivers can assess if it will be a good fit for them. The very highest standards of behavior are expected. Be sure Teens and adults know they are expected to attend all sessions and briefings in their entirety, participate appropriately, abide by curfew, maintain a reasonable noise level, show respect for others, and dress appropriately for the summit setting.

Emphasize that the use of alcohol, tobacco (including e-cigarettes/vapes) and other drugs is expressly prohibited. If a Teen violates any of these rules, the CEO of their organization will be called, and the teen may be asked to leave.

## City-Wide Teen Leadership Summit

### Summit Code of Conduct

#### Teen Requirements

- Every Teen **must attend** a session during each session time block and remain in that session from beginning to end.
- Teens must show respect for others at all times, including good etiquette.
- Teens must maintain a reasonable and moderate noise level at all times.
- Teens are not permitted to bring iPads, portable video games, and other electronic equipment into sessions, with the exception of a smartphone for social media and summit activations. Good phone etiquette must be practiced at all times. Headphones/earphones shall not be worn in sessions.
- All Teens must be dressed appropriately at all times.
  - Pants must not sag to expose undergarments.
  - See-through or revealing clothing is not permitted.
  - Shorts are prohibited during the summit.
  - Apparel with imagery deemed to be inconsistent with the values of the City-Wide Teen Summit will not be prohibited. This may include political affiliations, profanity, sexual innuendo, bias language or hate speech, or other imagery deemed inappropriate by staff of Boys & Girls Clubs of Chattahoochee Valley.
- Absolutely no drugs, tobacco or e-cigarettes/vapes, alcohol or sexual activity will be tolerated at the summit.
- Absolutely no electronic recording, viewing, posting or other sharing of inappropriate material should take place during the summit.
- Teens must wear nametags and display them so they are easy to read throughout their time at the Summit. Teens must remove nametags when leaving the Summit.
- Loitering outside of the venue is prohibited. **No Teen can leave the venue without an advisor.**
- In cases of serious misconduct or repeated misbehavior, at the discretion of Boys & Girls Clubs of the Chattahoochee Valley, Teens will be asked to leave the summit. It is the responsibility of the organization or parent/guardian to arrange for the teen's return home safely.
- Teens must listen to and respect their advisor, any other advisor, any Boys & Girls Clubs of the Chattahoochee Valley staff member or volunteer who address them.

## Preparing for the 2022 City-Wide Teen Leadership Summit

### **Transportation**

Boys & Girls Clubs of the Chattahoochee Valley Club members will receive transportation to and from the Summit from their designated Club location. More information can be found on the transportation schedule at the Club.

Parking is available at the Columbus Convention & Trade Center for those who choose to drive.

### **Meals**

July 21 - A lunch & snack will be provided for each registered attendee of the Summit.

July 22 – Heavy Hors d'oeuvres will be provided during the #WeOWNFriday Teen Night.

\*It is encouraged to eat Breakfast before the Summit on July 21<sup>st</sup>

### **Attire**

During the 2022 City-Wide Teen Leadership Summit, Teens and Staff must follow the dress code throughout the two-day event. The summit dress code will allow for an engaging and meaningful experience for all participants.

The City-Wide Teen Leadership Summit's dress code is Campus Casual. Attendees should wear khaki- style pants or jeans. All pants and jeans should be clean, with **no tears or holes**, and worn on the waist. Tops may be a Boys & Girls Club T-shirt or polo-style collared shirt or blouse. Attendees should wear comfortable flat shoes such as sneakers, sandals or casual shoes – no heels, flip flops or shower/indoor shoes.

All conference attendees must dress appropriately at all times and should adhere to the conference dress code for the duration of the conference.

- Clothing with profanity or suggestive content is prohibited, which includes inappropriate imagery, political affiliation, or sexual or racial innuendo.
- Pants should not sag to expose undergarments.
- See-through or revealing clothing should not be worn.
- Non-conference hats, do-rags or scarves are not allowed at the conference.
- Attire that exposes the midriff or that has spaghetti straps is prohibited.
- **Shorts are discouraged during the conference.**
- No jeans with holes or tears in them are allowed to be worn at the conference.
- No yoga or athletic style pants are permitted.

### **Meet With Guardians**

Meet with parents and/or guardians of Summit as possible to explain the nature and purpose of the Summit and discuss behavior expectations. Provide parents with oral and written information about transportation, summit activities, along with dates and times for departure and return. Ensure all parents/guardians sign the Registration Form. Give Boys & Girls Clubs of the Chattahoochee Valley one copy and keep one copy of this form. Do this for each Teen. Bring copies of these forms to the Summit.

Prior to the Summit, review your plans and itinerary with your supervisor. You should provide your supervisor with a written itinerary and telephone numbers where you can be reached. If the planned itinerary changes for any reason, inform your supervisor promptly.

## **Know Your Role at the Summit**

Know where your Teens are and be sure they know how to reach you at all times. Remember, your primary job is to supervise and provide support for your Teen. You are responsible for their safety and the quality of their experience both day and night.

Be a positive role model for Teens. Attend all scheduled meetings for advisors and all advisor sessions, assist with summit tasks (e.g., security, traffic management, hospitality), observe all rules listed in the Summit Behavior Code for Advisors, dress appropriately for all Conference sessions and activities, and abide by the curfew along with your Teens. Drinking and smoking (including e-cigarettes) are not allowed at the Summit. Do not leave the Summit facility without your Teens.

## City-Wide Teen Leadership Summit: Pre-Conference Think Sheet

Teens are future community leaders, artists and entrepreneurs. They are innovators and strong, resilient problem solvers. The contributions these young people will make will improve both the social and economic conditions of our country.

As teens prepare to attend the 2022 City-Wide Teen Leadership Summit, Community Mentors & Advisors have a unique opportunity to support this next generation of leaders to ensure they get the most out of the summit experience. To encourage and support your efforts, Boys & Girls Clubs of the Chattahoochee Valley has created some questions to help generate conversations with your teens.

This **Think Sheet** is designed to not only reinforce the skills of leadership, but also to encourage teens to activate their voices to advocate, discuss pressing issues, explore ways to support one another. They will also have a chance to examine their individual and collective contributions to their community.

We recommend that you use this **Think Sheet** to lead guided discussions with your teens **prior** to the summit. We encourage you to include teens not attending the summit in these discussions, as well.

### Discussion Questions with Teens

In an effort to help you to prepare for the 2022 City-Wide Teen Leadership Summit and for making a difference in your community, here are some sample questions to reinforce leadership and facilitate discussion.

#### Advocacy

- What motivates you to make a difference?
- Why is advocacy important?

#### Support

- Why do you think people help others?
- How do you think your Keystone Club can support other Keystone Clubs across the country and on military installations overseas?

#### Legacy

- What is one word to describe the legacy you want to leave on your Club and/or Community? Why did you choose this word?
- How do you want your Club and/or community to remember your Keystone Club?

## City-Wide Teen Leadership Summit: Sample Letter to Parents

Dear **[Name of Parent]**:

We are pleased to inform you that **[name of Teen]** has earned the privilege of representing the **[name of your Club or organization]** at the 2022 City-Wide Teen Leadership Summit at the Columbus Convention & Trade Center on July 21<sup>st</sup> and 22<sup>nd</sup>, 2022. This privilege was earned based on **[detail how the teen earned this honor]**. You should be very proud of your **[son's/daughter's]** achievement.

The City-Wide Teen Leadership Summit is an opportunity for teens to enhance their leadership skills and personal development all while having fun. The Summit will bring together some 200+ teens from across the city to discuss critical issues facing young people today and brainstorm solutions to help improve the city.

There will be **[number]** teens attending the summit from the **[name of your Club or organization]**. Supervision will be provided by **[name of adult advisor(s) and chaperone(s)]**.

Departure for the summit will be from **[location]** at **[time and date]**. We will travel by **[mode of transportation and names of drivers, if car or van is used]**. We will leave the summit on **[date and time]**. Teens will be returned to **[location]** at approximately **[time]** on **[date]**.

If you have any questions, you may contact **[name of unit director or appropriate staff]** at **[work and home phone numbers]**.

Prior to the meeting, please:

1. Complete & Return the enclosed Registration Form & Photo Permission Release Parent/Guardian and return it to me.
2. Review the enclosed Summit Behavior Code for Teens with your **[son/daughter]**.

If you have any questions, please do not hesitate to call me at **[phone number]**.

Sincerely,

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Staff