



Retail and Customer Service Training

“Position Yourself for Competitive Employment in the Retail and Customer Service Industries!”

This four-week training program prepares individuals for potential careers as retail associates and customer service representatives. Individuals who complete the program receive a Customer Service and Sales certification from Columbus Technical College.

TOPICS INCLUDE:

- Customer Service Skills
- Phone Etiquette
- Data Entry Skills
- Basic Keyboarding Skills
- Communications Skills
- Job Readiness and Employment Services

Attend an information session to get started TODAY!

Albany

2015 N Slappey Blvd
(229) 317-0970

Valdosta

1000 N St. Augustine Rd
(229) 253-0763

Midtown Columbus

2601 Cross Country Dr., Bldg E
(762) 208-4381

Thomas Crossroads

3121 Hwy 34 East
(678) 854-6839