

## Before Starting the CoC Application

The CoC Consolidated Application is made up of two parts: the CoC Application and the CoC Priority Listing, with all of the CoC's project applications either approved and ranked, or rejected. The Collaborative Applicant is responsible for submitting both the CoC Application and the CoC Priority Listing in order for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for:

- Reviewing the FY 2016 CoC Program Competition NOFA in its entirety for specific application and program requirements.

- Using the CoC Application Detailed Instructions while completing the application in e-snaps.

- Answering all questions in the CoC application. It is the responsibility of the Collaborative Applicant to ensure that all imported and new responses in all parts of the application are fully reviewed and completed. When doing this keep in mind:

- This year, CoCs will see that a few responses have been imported from the FY 2015 CoC Application.

- For some of the questions HUD has provided documents to assist Collaborative Applicants in completing responses.

- For other questions, the Collaborative Applicant must be aware of responses provided by project applications in their Project Applications.

- Some questions require the Collaborative Applicant to attach a document to receive credit. This will be identified in the question.

- All questions marked with an asterisk (\*) are mandatory and must be completed in order to submit the CoC Application.

For CoC Application Detailed Instructions click [here](#).

## **1A. Continuum of Care (CoC) Identification**

### **Instructions:**

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**1A-1. CoC Name and Number:** GA-505 - Columbus-Muscogee/Russell County CoC

**1A-2. Collaborative Applicant Name:** United Way of the Chattahoochee Valley

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** United Way of the Chattahoochee Valley

## 1B. Continuum of Care (CoC) Engagement

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**1B-1. From the list below, select those organizations and persons that participate in CoC meetings.**

**Then select "Yes" or "No" to indicate if CoC meeting participants are voting members or if they sit on the CoC Board.**

**Only select "Not Applicable" if the organization or person does not exist in the CoC's geographic area.**

Organization/Person Categories	Participates in CoC Meetings	Votes, including electing CoC Board	Sits on CoC Board
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
Law Enforcement	Yes	Yes	Yes
Local Jail(s)	Yes	Yes	Yes
Hospital(s)	Yes	Yes	Yes
EMT/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	No
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Not Applicable	No	Not Applicable
Non-CoC Funded Youth Homeless Organizations	No	No	No
School Administrators/Homeless Liaisons	Yes	Yes	No
CoC Funded Victim Service Providers	Not Applicable	No	Not Applicable
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Street Outreach Team(s)	Yes	Yes	No
Youth advocates	Yes	Yes	No
Agencies that serve survivors of human trafficking	Yes	Yes	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
SSVF Service Providers	Yes	Yes	No
MILITARY /VETERAN	Yes	Yes	Yes
State Dept of Corrections	Yes	Yes	Yes

**1B-1a. Describe in detail how the CoC solicits and considers the full range of opinions from individuals or organizations with knowledge of homelessness or an interest in preventing and ending homelessness in the geographic area. Please provide two examples of organizations or individuals from the list in 1B-1 to answer this question.**

Through a multi layered approach, the CoC actively coordinates the collaboration of a wide variety of community partners. Through Community wide and Website announcements of activities and invitation for participation, CoC membership of previously non participating individuals and organizations has increased. The CoC Board Rep. and SC chairs meet monthly to discuss participation within the community & insure all areas of homelessness are represented. Biweekly, case conferencing and By Name list review of those of highest priority has immensely increased the sharing of knowledge and collaboration between participants. As a result, emergency shelter providers notify SSVF providers when an individual on the priority list checks in to arrange for immediate intake and assessment. Local hospital coordinates discharges of homeless individuals with community providers to insure that individuals are not discharged back to the street.

**1B-1b. List Runaway and Homeless Youth (RHY)-funded and other youth homeless assistance providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member or sits on the CoC Board.**

Youth Service Provider (up to 10)	RHY Funded?	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 20, 2016.	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 20, 2016.
Muscogee County School District	No	Yes	No
Housing Authority of Columbus Georgia	No	Yes	Yes
Division of Family and Children Services	No	No	No
Russell County School District	No	No	No

**1B-1c. List the victim service providers (CoC Program and non-CoC Program funded) who operate within the CoC's geographic area. Then select "Yes" or "No" to indicate if each provider is a voting member**

**or sits on the CoC Board.**

Victim Service Provider for Survivors of Domestic Violence (up to 10)	Participated as a Voting Member in at least two CoC Meetings between July 1, 2015 and June 30, 2016	Sat on CoC Board as active member or official at any point between July 1, 2015 and June 30, 2016.
Russell County Crisis Center	No	No
Hope Harbour	Yes	No
Sexual Assault Support Center	Yes	No

**1B-2. Explain how the CoC is open to proposals from entities that have not previously received funds in prior CoC Program competitions, even if the CoC is not applying for new projects in 2016.  
(limit 1000 characters)**

The CoC posts a RFP for new projects on it's website, Cities ' Website, Email Listserv and social media. This listserv includes individuals and organizations and unfunded agencies. New projects are based on community need, performance measures, organization's capacity, project type, must be (PH or RRH), leveraging & connection to mainstream resources. CoC reviews criteria at monthly meetings. Opportunities for future projects are high priority topics & persons are encouraged to explore possibilities for proposals. A Bidders' Conference was held 7/14/16 to explain the application process to all interested agencies. Agencies applying must meet HUD standards & priorities of the CoC. New applicants are encouraged to be paired with a funded program for mentoring/collaboration. If no new applicants apply, & new funding opportunities are available & needs of a specific target population are identified, the CoC seeks agencies most appropriate to consider applying for the funds.

**1B-3. How often does the CoC invite new members to join the CoC through a publicly available invitation?** Semi-Annually

## 1C. Continuum of Care (CoC) Coordination

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**1C-1. Does the CoC coordinate with Federal, State, Local, private and other entities serving homeless individuals and families and those at risk of homelessness in the planning, operation and funding of projects? Only select "Not Applicable" if the funding source does not exist within the CoC's geographic area.**

Funding or Program Source	Coordinates with Planning, Operation and Funding of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Housing and service programs funded through Federal, State and local government resources.	Yes

**1C-2. The McKinney-Vento Act, requires CoC's to participate in the Consolidated Plan(s) (Con Plan(s)) for the geographic area served by the CoC. The CoC Program Interim rule at 24 CFR 578.7 (c) (4) requires the CoC to provide information required to complete the Con Plan(s) within the CoC's geographic area, and 24 CFR 91.100(a)(2)(i) and 24 CFR 91.110 (b)(2) requires the State and local Con Plan jurisdiction(s) consult with the CoC. The following chart asks for the information about CoC and Con Plan jurisdiction coordination, as well as CoC and ESG recipient coordination.**

CoCs can use the CoCs and Consolidated Plan Jurisdiction Crosswalk to assist in answering this question.

	Number
Number of Con Plan jurisdictions with whom the CoC geography overlaps	2
How many Con Plan jurisdictions did the CoC participate with in their Con Plan development process?	2
How many Con Plan jurisdictions did the CoC provide with Con Plan jurisdiction level PIT data?	2
How many of the Con Plan jurisdictions are also ESG recipients?	2
How many ESG recipients did the CoC participate with to make ESG funding decisions?	2
How many ESG recipients did the CoC consult with in the development of ESG performance standards and evaluation process for ESG funded activities?	2

**1C-2a. Based on the responses provided in 1C-2, describe in greater detail how the CoC participates with the Consolidated Plan jurisdiction(s) located in the CoC's geographic area and include the frequency and type of interactions between the CoC and the Consolidated Plan jurisdiction(s). (limit 1000 characters)**

The CoC collaborated with both of its Con Plan jurisdictions. The collaboration consists of Bi-weekly meetings, phone calls & workshops. Meetings address the issues of providing transitional & permanent supportive housing to homeless in the jurisdictions through RRH programs. This allows case management & housing services to be provided, so that persons experiencing homelessness including those with mental, substance abuse & physical needs can remain stably housed when exiting a TH program. The CoC facilitated a gap analysis of homeless service providers to identify and address gaps in services and duplication of services. Information gathered was shared with the Con Plan jurisdictions and included in the development of the plans. The CoC participated in the Columbus Consolidated ConPlan public comment period by submitting comments during public meeting on May 25, 2016. The CoC also participated during the public comment for the 5 year AL Con Plan development in 2015.

**1C-2b. Based on the response in 1C-2, describe how the CoC is working with ESG recipients to determine local ESG funding decisions and how the CoC assists in the development of performance standards and evaluation of outcomes for ESG-funded activities. (limit 1000 characters)**

The CoC is not an entitlement jurisdiction for ESG & coordinates with both states (AL and GA) for approval & coordination of state ESG awards. The CoC in both states (AL & GA) leads & coordinates closely with their work & that of the local ESG projects. This CoC participates with both states in the jurisdiction in the ongoing development of performance standards. States require local jurisdiction approval & will often coordinate with the CoC regarding application opportunities, funding announcements, performance & local CoC priorities. On April 13, 2016, CoC Priority Feedback for DCA Emergency Solutions Grants was provided. The PIT data was provided as requested to both the states & the local jurisdictions. The Emergency Food & Shelter Board requested data from the CoC to assist in determining priorities in funding. Data from the CoC HMIS system including occupancy rates, bed counts/length of stay were utilized to help determine unmet needs in our community.

**1C-3. Describe how the CoC coordinates with victim service providers and non-victim service providers (CoC Program funded and non-CoC funded) to ensure that survivors of domestic violence are provided housing and services that provide and maintain safety and security. Responses must address how the service providers ensure and maintain the safety and security of participants and how client choice is upheld. (limit 1000 characters)**

CoC members receive DV training so non-victim service providers are

knowledgeable about safety precautions/resources to ensure client choice is upheld. VSP work w/ non-VSP to provide survivors of DV a safe shelter, not to be shared with the public. Providers meet monthly to discuss referrals & housing options & develop a best practice strategy. Endangerment follow up calls occur within 24 hours. The CoC works with DV centers for shelter/nonshelter services for DV victims. Centers help victims navigate the criminal justice/social service systems to meet the needs & maintain safety. DV shelters provide guidance to the CoC & community on issues & services. CoC coordinates housing services w/shelters to ensure safe options for victims. Safety & security is maintained by planning & following all applicable laws, local statutes guiding confidentiality & disclosure of victims of DV. For all providers, any disclosure of DV status to a referral agency requires informed consent.

**1C-4. List each of the Public Housing Agencies (PHAs) within the CoC's geographic area. If there are more than 5 PHAs within the CoC's geographic area, list the 5 largest PHAs. For each PHA, provide the percentage of new admissions that were homeless at the time of admission between July 1, 2015 and June 30, 2016 and indicate whether the PHA has a homeless admissions preference in its Public Housing and/or Housing Choice Voucher (HCV) program.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program from 7/1/15 to 6/30/16 who were homeless at entry	PHA has General or Limited Homeless Preference
Housing Authority of Columbus, GA	14.00%	Yes-HCV
Phenix City Housing Authority	7.00%	Yes-Both

**If you select "Yes--Public Housing," "Yes--HCV," or "Yes--Both" for "PHA has general or limited homeless preference," you must attach documentation of the preference from the PHA in order to receive credit.**

**1C-5. Other than CoC, ESG, Housing Choice Voucher Programs and Public Housing, describe other subsidized or low-income housing opportunities that exist within the CoC that target persons experiencing homelessness.  
(limit 1000 characters)**

The CoC utilizes a wide variety of subsidized and low-income housing opportunities to house the homeless. These include project based rental assistance programs, HOME funded programs and low income tax credit developments. The CoC also works with local agencies such as Habitat for Humanity and NeighborWorks. The CoC had great success by hosting multiple landlord luncheons, which educated landlords on how they can help our local homeless. The CoC worked with these landlords to help set homeless preferences for their units. Landlords were fully educated on the Housing First approach. Removal of barriers to housing for the most vulnerable was also



covered in great detail. All the aforementioned landlords have independently agreed to participate in housing the homeless.

**1C-6. Select the specific strategies implemented by the CoC to ensure that homelessness is not criminalized in the CoC's geographic area. Select all that apply.**

Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
Implemented communitywide plans:	<input checked="" type="checkbox"/>
No strategies have been implemented	<input type="checkbox"/>
Other:(limit 1000 characters)	
The CoC works closely with communities' policy makers within the geographical area to examine local statutes and ordinances to ensure that they are not criminalizing or exacerbating homelessness. We have involved law enforcement/judicial officials in the development of diversion programs as alternatives to incarceration for minor crimes. CoC board involvement of local law enforcement officials, corrections and formerly incarcerated/homeless persons helps to educate law enforcement of homeless concerns and issues. Law enforcement also participates in Crisis Intervention Training and Mental Health First Aid. Efforts help prevent disputes from escalating to criminal matters between homeless and landlords. Criminalization of homelessness such as trespassing/ loitering and remaining in parks after closing often represent violations of municipal ordinances. This requires involvement of stakeholders; mainstream providers, businesses, policymakers, and homeless individuals.	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

## 1D. Continuum of Care (CoC) Discharge Planning

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**1D-1. Select the system(s) of care within the CoC's geographic area for which there is a discharge policy in place that is mandated by the State, the CoC, or another entity for the following institutions? Check all that apply.**

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input checked="checked" type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>

**1D-2. Select the system(s) of care within the CoC's geographic area with which the CoC actively coordinates with to ensure institutionalized persons that have resided in each system of care for longer than 90 days are not discharged into homelessness. Check all that apply.**

Foster Care:	<input checked="checked" type="checkbox"/>
Health Care:	<input checked="checked" type="checkbox"/>
Mental Health Care:	<input checked="checked" type="checkbox"/>
Correctional Facilities:	<input checked="checked" type="checkbox"/>
None:	<input type="checkbox"/>

**1D-2a. If the applicant did not check all boxes in 1D-2, explain why there is no coordination with the institution(s) that were not selected and explain how the CoC plans to coordinate with the institution(s) to ensure persons**

**discharged are not discharged into homelessness.  
(limit 1000 characters)**

NOT APPLICABLE

## 1E. Centralized or Coordinated Assessment (Coordinated Entry)

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**The CoC Program Interim Rule requires CoCs to establish a Centralized or Coordinated Assessment System which HUD refers to as the Coordinated Entry Process. Based on the recent Coordinated Entry Policy Brief, HUD's primary goals for the coordinated entry process are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present for assistance.**

**1E-1. Explain how the CoC's coordinated entry process is designed to identify, engage, and assist homeless individuals and families that will ensure those who request or need assistance are connected to proper housing and services.  
(limit 1000 characters)**

The CoC does outreach through an interdisciplinary team process moving to a CES. Outreach teams use many methods to reach those less likely to access providers. Team members & service providers participate with a mobile medical unit during onsites throughout the area. Hosting & attending community events helps to reach homeless. The outreach teams visit places that homeless frequent. Working w/school districts/homeless providers/churches/businesses/city & county officials/211 & law enforcement the teams receive referrals. Teams are knowledgeable of resources & refer appropriately. Info regarding availability of services & access to housing is posted on a variety of social media. PIT & VISPDAT data is used to prioritize the hardest to serve on a By Name List. Access to housing & services follow the Housing 1st principle. The CoC has begun the hiring process for a CES admin. CES implementation will be based on best practices ascertained from communities who already have successful CES.

**1E-2. CoC Program and ESG Program funded projects are required to participate in the coordinated entry process, but there are many other organizations and individuals who may participate but are not required to do so. From the following list, for each type of organization or individual, select all of the applicable checkboxes that indicate how that organization or individual participates in the CoC's coordinated entry process. If there are other organizations or persons who participate but are not on this list,**

enter the information in the blank text box, click "Save" at the bottom of the screen, and then select the applicable checkboxes.

Organization/Person Categories	Participate s in Ongoing Planning and Evaluation	Makes Referrals to the Coordinate d Entry Process	Receives Referrals from the Coordinate d Entry Process	Operates Access Point for Coordinate d Entry Process	Participate s in Case Conferenci ng	Does not Participate	Does not Exist
Local Government Staff/Officials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CDBG/HOME/Entitlement Jurisdiction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Law Enforcement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local Jail(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hospital(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EMT/Crisis Response Team(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mental Health Service Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substance Abuse Service Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Affordable Housing Developer(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Housing Authorities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Youth Homeless Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Administrators/Homeless Liaisons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-CoC Funded Victim Service Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Street Outreach Team(s)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homeless or Formerly Homeless Persons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VASH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SSVF	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 1F. Continuum of Care (CoC) Project Review, Ranking, and Selection

### Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 1F-1. For all renewal project applications submitted in the FY 2016 CoC Program Competition complete the chart below regarding the CoC's review of the Annual Performance Report(s).

How many renewal project applications were submitted in the FY 2016 CoC Program Competition?	6
How many of the renewal project applications are first time renewals for which the first operating year has not expired yet?	1
How many renewal project application APRs were reviewed by the CoC as part of the local CoC competition project review, ranking, and selection process for the FY 2016 CoC Program Competition?	5
Percentage of APRs submitted by renewing projects within the CoC that were reviewed by the CoC in the 2016 CoC Competition?	100.00%

### 1F-2 - In the sections below, check the appropriate box(es) for each selection to indicate how project applications were reviewed and ranked for the FY 2016 CoC Program Competition. Written documentation of the CoC's publicly announced Rating and Review procedure must be attached.

Performance outcomes from APR reports/HMIS:	
% permanent housing exit destinations	<input checked="" type="checkbox"/>
% increases in income	<input checked="" type="checkbox"/>
Monitoring criteria:	
Utilization rates	<input checked="" type="checkbox"/>
Drawdown rates	<input checked="" type="checkbox"/>
Frequency or Amount of Funds Recaptured by HUD	<input checked="" type="checkbox"/>
Need for specialized population services:	

Youth	<input type="checkbox"/>
Victims of Domestic Violence	<input checked="" type="checkbox"/>
Families with Children	<input checked="" type="checkbox"/>
Persons Experiencing Chronic Homelessness	<input checked="" type="checkbox"/>
Veterans	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

**1F-2a. Describe how the CoC considered the severity of needs and vulnerabilities of participants that are, or will be, served by the project applications when determining project application priority. (limit 1000 characters)**

The CoC scoring tool utilized HUD priorities & evaluation criteria related to the hardest to serve and most vulnerable population to score applications. Scoring criteria allocated points based on percentages of those served who are CH, Veterans, families or chronic substance abusers. Points were also awarded to projects that demonstrated through HMIS data, alignment with HUD priorities in moving clients directly from the street/emergency shelters. System Performance Measures were also important in decision making. Each individual project and the services provided for the population served was evaluated to insure CoC funded projects would adequately cover the needs of all those requiring housing/service. The only CoC funded TH facility, House of TIME, serves individuals w/ all 11 of the needs and vulnerabilities mentioned in the detailed instructions and is a HF program, therefore, HOT is considered vital to the CoC. HMIS data quality and housing stability was also used in scoring.

**1F-3. Describe how the CoC made the local competition review, ranking, and selection criteria publicly available, and identify the public medium(s) used and the date(s) of posting. Evidence of the public posting must be attached. (limit 750 characters)**

Public Meeting hosted 7/14/16 to explain Competition Review, Ranking, Selection Criteria & announce application timeline. CoC Competition was also announced via website on 7/5/16. An reminder email blast was sent out on 8/8/2016 to all possible renewal & new project applicants of the review/ranking/selection process. All applicants were notified via email of priority listing w/ tier 1 and tier 2 projects listed on 8/24/16. Scoring Sheet was posted to the CoC website on 8/30/2016. The process and selection notification was posted on the CoC website on 9/9/16. An email was sent on 9/8/16 from the CA to all project applicants and stake holders to notify of inclusion in the consolidated application.

**1F-4. On what date did the CoC and Collaborative Applicant publicly post all parts of the FY 2016 CoC Consolidated Application that included the final project application ranking? (Written documentation of the public posting, with the date of the posting clearly visible, must be attached. In addition, evidence of communicating decisions to the CoC's full membership must be attached).**

09/12/2016

**1F-5. Did the CoC use the reallocation process in the FY 2016 CoC Program Competition to reduce or reject projects for the creation of new projects? (If the CoC utilized the reallocation process, evidence of the public posting of the reallocation process must be attached.)**

Yes

**1F-5a. If the CoC rejected project application(s), on what date did the CoC and Collaborative Applicant notify those project applicants that their project application was rejected? (If project applications were rejected, a copy of the written notification to each project applicant must be attached.)**

08/24/2016

**1F-6. In the Annual Renewal Demand (ARD) is the CoC's FY 2016 CoC's FY 2016 Priority Listing equal to or less than the ARD on the final HUD-approved FY2016 GIW?**

Yes



## 1G. Continuum of Care (CoC) Addressing Project Capacity

### Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 1G-1. Describe how the CoC monitors the performance of CoC Program recipients. (limit 1000 characters)

The Performance/Outcomes Comm. developed a Performance Management Plan (PMP). Items measured include serving eligible participants/maximizing utilization & housing stability/reducing loh/increasing income & mainstream benefits/regular draw down of funds & recaptured funds. The PMP identifies the criteria/ measures compliance with HMIS reports. Data is sent to agencies quarterly to develop a Quality Improvement Plan (QIP). Performance is part of scoring of funded projects. The CoC has established a Training Committee to improve capacity/ performance to ensure CoC members use best practices & will provide a format to network common problems & identify ideas to address them. If a project is identified as being in need of help the CA completes a capacity risk assessment (CRA) for the project. Based on the CRA /HMIS quarterly reports, monitoring is scheduled & tools provided to agencies prior to the visit. Monitoring is conducted on-site & with follow-up for corrective action(s).

### 1G-2. Did the Collaborative Applicant include Yes accurately completed and appropriately signed form HUD-2991(s) for all project applications submitted on the CoC Priority Listing?

## 2A. Homeless Management Information System (HMIS) Implementation

### Intructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2A-1. Does the CoC have a Governance Charter that outlines the roles and responsibilities of the CoC and the HMIS Lead, either within the Charter itself or by reference to a separate document like an MOU/MOA? In all cases, the CoC's Governance Charter must be attached to receive credit, In addition, if applicable, any separate document, like an MOU/MOA, must also be attached to receive credit.** Yes

**2A-1a. Include the page number where the roles and responsibilities of the CoC and HMIS Lead can be found in the attached document referenced in 2A-1. In addition, in the textbox indicate if the page number applies to the CoC's attached governance charter or attached MOU/MOA.** 12 GC, 2-4 HMIS GC

**2A-2. Does the CoC have a HMIS Policies and Procedures Manual? If yes, in order to receive credit the HMIS Policies and Procedures Manual must be attached to the CoC Application.** Yes

**2A-3. Are there agreements in place that outline roles and responsibilities between the HMIS Lead and the Contributing HMIS Organization (CHOs)?** Yes

**2A-4. What is the name of the HMIS software** ClientTrack

**used by the CoC (e.g., ABC Software)?**

**2A-5. What is the name of the HMIS software vendor (e.g., ABC Systems)?** ClientTrack

## 2B. Homeless Management Information System (HMIS) Funding Sources

### Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 2B-1. Select the HMIS implementation Single CoC coverage area:

\* 2B-2. In the charts below, enter the amount of funding from each funding source that contributes to the total HMIS budget for the CoC.

#### 2B-2.1 Funding Type: Federal - HUD

Funding Source	Funding
CoC	\$0
ESG	\$0
CDBG	\$50,000
HOME	\$0
HOPWA	\$0
Federal - HUD - Total Amount	\$50,000

#### 2B-2.2 Funding Type: Other Federal

Funding Source	Funding
Department of Education	\$0
Department of Health and Human Services	\$0
Department of Labor	\$0
Department of Agriculture	\$0
Department of Veterans Affairs	\$0
Other Federal	\$0
Other Federal - Total Amount	\$0

#### 2B-2.3 Funding Type: State and Local

Funding Source	Funding
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City	\$0
County	\$0
State	\$0
State and Local - Total Amount	\$0

### 2B-2.4 Funding Type: Private

Funding Source	Funding
Individual	\$0
Organization	\$0
Private - Total Amount	\$0

### 2B-2.5 Funding Type: Other

Funding Source	Funding
Participation Fees	\$0
Other - Total Amount	\$0

2B-2.6 Total Budget for Operating Year	\$50,000
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## 2C. Homeless Management Information System (HMIS) Bed Coverage

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**2C-1. Enter the date the CoC submitted the 2016 HIC data in HDX, (mm/dd/yyyy):** 05/02/2016

**2C-2. Per the 2016 Housing Inventory Count (HIC) Indicate the number of beds in the 2016 HIC and in HMIS for each project type within the CoC. If a particular project type does not exist in the CoC then enter "0" for all cells in that project type.**

Project Type	Total Beds in 2016 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ESG) beds	273	33	109	45.42%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	56	0	56	100.00%
Rapid Re-Housing (RRH) beds	23	0	23	100.00%
Permanent Supportive Housing (PSH) beds	170	0	141	82.94%
Other Permanent Housing (OPH) beds	28	0	0	0.00%

**2C-2a. If the bed coverage rate for any project type is below 85 percent, describe how the CoC plans to increase the bed coverage rate for each of these project types in the next 12 months. (limit 1000 characters)**

The CoC has implemented a plan to show Non HMIS Emergency Shelters the benefits of participation. 1) Written report of statistical data gathered during the PIT and HIC process. The data included the numbers of their clients in HMIS as a result of receiving services from HMIS participating agencies. The data reports were not only well received by the Emergency Shelters but, were able to provide previously uncaptured data for these emergency shelters. 2) Assisting ESs in using the data to have better knowledge of their target population & to align their services accordingly. The ESs have engaged the CoC in conversation regarding developing a plan to begin HMIS participation. Non-participating PSH signed HMIS agreement and will begin 10/1/2016. Non-participating OPH has given verbal consent to participation and written agreement is expected within 30 days

**2C-3. If any of the project types listed in question 2C-2 above have a coverage rate below 85 percent, and some or all of these rates can be attributed to beds covered by one of the following program types, please indicate that here by selecting all that apply from the list below.**

VA Grant per diem (VA GPD):	<input type="checkbox"/>
VASH:	<input checked="" type="checkbox"/>
Faith-Based projects/Rescue mission:	<input checked="" type="checkbox"/>
Youth focused projects:	<input type="checkbox"/>
Voucher beds (non-permanent housing):	<input type="checkbox"/>
HOPWA projects:	<input type="checkbox"/>
Not Applicable:	<input type="checkbox"/>

**2C-4. How often does the CoC review or assess its HMIS bed coverage?** Quarterly

## 2D. Homeless Management Information System (HMIS) Data Quality

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 2D-1. Indicate the percentage of unduplicated client records with null or missing values and the percentage of "Client Doesn't Know" or "Client Refused" within the last 10 days of January 2016.

Universal Data Element	Percentage Null or Missing	Percentage Client Doesn't Know or Refused
3.1 Name	0%	0%
3.2 Social Security Number	0%	0%
3.3 Date of birth	0%	0%
3.4 Race	0%	0%
3.5 Ethnicity	0%	0%
3.6 Gender	0%	0%
3.7 Veteran status	0%	0%
3.8 Disabling condition	0%	0%
3.9 Residence prior to project entry	0%	0%
3.10 Project Entry Date	0%	0%
3.11 Project Exit Date	0%	0%
3.12 Destination	0%	0%
3.15 Relationship to Head of Household	0%	0%
3.16 Client Location	0%	0%
3.17 Length of time on street, in an emergency shelter, or safe haven	0%	0%

### 2D-2. Identify which of the following reports your HMIS generates. Select all that apply:

CoC Annual Performance Report (APR):	<input checked="" type="checkbox"/>
ESG Consolidated Annual Performance and Evaluation Report (CAPER):	<input checked="" type="checkbox"/>
Annual Homeless Assessment Report (AHAR) table shells:	<input checked="" type="checkbox"/>
HOPWA,SSVF,HIC,PATH	<input checked="" type="checkbox"/>



None	<input type="checkbox"/>
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**2D-3. If you submitted the 2016 AHAR, how many AHAR tables (i.e., ES-ind, ES-family, etc) were accepted and used in the last AHAR?**

10

**2D-4. How frequently does the CoC review data quality in the HMIS?**

Monthly

**2D-5. Select from the dropdown to indicate if standardized HMIS data quality reports are generated to review data quality at the CoC level, project level, or both.**

Both Project and CoC

**2D-6. From the following list of federal partner programs, select the ones that are currently using the CoC's HMIS.**

VA Supportive Services for Veteran Families (SSVF):	<input checked="" type="checkbox"/>
VA Grant and Per Diem (GPD):	<input type="checkbox"/>
Runaway and Homeless Youth (RHY):	<input type="checkbox"/>
Projects for Assistance in Transition from Homelessness (PATH):	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

**2D-6a. If any of the Federal partner programs listed in 2D-6 are not currently entering data in the CoC's HMIS and intend to begin entering data in the next 12 months, indicate the Federal partner program and the anticipated start date.  
(limit 750 characters)**

VA Supportive Services for Veteran Families (SSVF) will begin October 1, 2016.

## 2E. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

The data collected during the PIT count is vital for both CoC's and HUD. HUD needs accurate data to understand the context and nature of homelessness throughout the country, and to provide Congress and the Office of Management and Budget (OMB) with information regarding services provided, gaps in service, and performance. Accurate, high quality data is vital to inform Congress' funding decisions.

2E-1. Did the CoC approve the final sheltered PIT count methodology for the 2016 sheltered PIT count? Yes

2E-2. Indicate the date of the most recent sheltered PIT count: 01/24/2016  
(mm/dd/yyyy)

2E-2a. If the CoC conducted the sheltered PIT count outside of the last 10 days of January 2016, was an exception granted by HUD? Not Applicable

2E-3. Enter the date the CoC submitted the sheltered PIT count data in HDX: 05/02/2016  
(mm/dd/yyyy)

## 2F. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Methods

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 2F-1. Indicate the method(s) used to count sheltered homeless persons during the 2016 PIT count:

Complete Census Count:	<input checked="" type="checkbox"/>
Random sample and extrapolation:	<input type="checkbox"/>
Non-random sample and extrapolation:	<input type="checkbox"/>
	<input type="checkbox"/>

### 2F-2. Indicate the methods used to gather and calculate subpopulation data for sheltered homeless persons:

HMIS:	<input checked="" type="checkbox"/>
HMIS plus extrapolation:	<input type="checkbox"/>
Interview of sheltered persons:	<input checked="" type="checkbox"/>
Sample of PIT interviews plus extrapolation:	<input type="checkbox"/>
	<input type="checkbox"/>

### 2F-3. Provide a brief description of your CoC's sheltered PIT count methodology and describe why your CoC selected its sheltered PIT count methodology. (limit 1000 characters)

To ensure an accurate sheltered PIT count, providers/volunteers were trained on the procedures & collection of required information prior 1/24/16. As a result of better partnerships with shelters in the CoC, all shelters allowed full access to

PIT volunteers, which resulted in 100% of sheltered individuals being surveyed onsite on 1/24/16. This was the first year we had full shelter coverage in the CoC for PIT. The survey required providers to enter the specific demographic information for each of the residents including population & assist shelter providers in recording the information on the survey forms. The CoC choose this methodology to continue developing a more positive relationship with each shelter. Establishing this positive relationship with each shelter helps us "get our foot" in the door to accomplishing more HMIS coverage and explaining the importance of all data in all shelters being collected in one system.

**2F-4. Describe any change in methodology from your sheltered PIT count in 2015 to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to the implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the PIT count). (limit 1000 characters)**

Due to the lessons learned in PIT counts prior to 2016 and the accuracy of information gained in our 2015 PIT count, no major changes were made to the Methodology from 2015 to 2016. In the 2016 PIT count however, we had increased participation by a wide array of stakeholders (both in the planning and implementation) and therefore it was better organized than the 2015 effort. The result being, the methodology was slightly refined and better outcomes were achieved.

**2F-5. Did your CoC change its provider coverage in the 2016 sheltered count? Yes**

**2F-5a. If "Yes" in 2F-5, then describe the change in provider coverage in the 2016 sheltered count. (limit 750 characters)**

A Faith Based Emergency Shelter, House of Mercy, fully participated in the 2016 PIT count.

## 2G. Continuum of Care (CoC) Sheltered Point-in-Time (PIT) Count: Data Quality

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 2G-1. Indicate the methods used to ensure the quality of the data collected during the sheltered PIT count:

Training:	<input checked="" type="checkbox"/>
Follow-up:	<input checked="" type="checkbox"/>
HMIS:	<input checked="" type="checkbox"/>
Non-HMIS de-duplication techniques:	<input type="checkbox"/>
	<input type="checkbox"/>

### 2G-2. Describe any change to the way your CoC implemented its sheltered PIT count from 2015 to 2016 that would change data quality, including changes to training volunteers and inclusion of any partner agencies in the sheltered PIT count planning and implementation, if applicable. Do not include information on changes to actual sheltered PIT count methodology (e.g. change in sampling or extrapolation methods). (limit 1000 characters)

The 2016 PIT count methodology was slightly changed. A Team of trained volunteers were present at each shelter on the night of the count. The presence of these volunteers helped the shelters more accurately supply the data needed by supplying the "man power" to fill out the appropriate forms.

## 2H. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**HUD requires CoCs to conduct an unsheltered PIT count every 2 years (biennially) during the last 10 days in January; however, HUD also strongly encourages CoCs to conduct the unsheltered PIT count annually at the same time that they conduct annual sheltered PIT counts. HUD required CoCs to conduct the last biennial PIT count during the last 10 days in January 2015.**

**2H-1. Did the CoC approve the final unsheltered PIT count methodology for the most recent unsheltered PIT count?** Yes

**2H-2. Indicate the date of the most recent unsheltered PIT count (mm/dd/yyyy):** 01/24/2016

**2H-2a. If the CoC conducted the unsheltered PIT count outside of the last 10 days of January 2016, or most recent count, was an exception granted by HUD?** Not Applicable

**2H-3. Enter the date the CoC submitted the unsheltered PIT count data in HDX (mm/dd/yyyy):** 05/02/2016

## 2I. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Methods

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 2I-1. Indicate the methods used to count unsheltered homeless persons during the 2016 or most recent PIT count:

Night of the count - complete census:	<input checked="checked" type="checkbox"/>
Night of the count - known locations:	<input checked="checked" type="checkbox"/>
Night of the count - random sample:	<input type="checkbox"/>
Service-based count:	<input checked="checked" type="checkbox"/>
HMIS:	<input type="checkbox"/>
	<input type="checkbox"/>

### 2I-2. Provide a brief description of your CoC's unsheltered PIT count methodology and describe why your CoC selected this unsheltered PIT count methodology. (limit 1000 characters)

For the 2016 Point in Time Count, the GA-505 CoC conducted a week-long effort to count and survey homeless community members. The event (known as Registry Week) included early morning outreach to identified campsites, roving teams canvassing the general area, volunteers stationed at service provider agencies known for servicing a high volume of the unsheltered homeless, and conducting surveys at the annual Homeless Project Connect Resource Fair. This allowed us to conduct a complete census for the entire geographic area covered by the CoC. This method was chosen due to the abundance of volunteers, various locations of the homeless, and overall size of homeless population.

### 2I-3. Describe any change in methodology from your unsheltered PIT

**count in 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016, including any change in sampling or extrapolation method, if applicable. Do not include information on changes to implementation of your sheltered PIT count methodology (e.g., enhanced training or change in partners participating in the count). (limit 1000 characters)**

The 2016 PIT count encompassed increased participation by a wide array of stakeholders (both in the planning and implementation) and therefore it was better organized than the 2015 count. Therefore the methodology was refined and better outcomes were achieved. Additional rationale for improved outcomes includes: •Increased number of targeted sites for access to unsheltered homeless (i.e., agencies that serve the highest number of unsheltered individuals) •Increased effort by volunteers to maximize use of surveying instruments (i.e., VI-SPDAT)

**2I-4. Has the CoC taken extra measures to identify unaccompanied homeless youth in the PIT count?** Yes

**2I-4a. If the response in 2I-4 was "no" describe any extra measures that are being taken to identify youth and what the CoC is doing for homeless youth. (limit 1000 characters)**

n/a



## 2J. Continuum of Care (CoC) Unsheltered Point-in-Time (PIT) Count: Data Quality

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 2J-1. Indicate the steps taken by the CoC to ensure the quality of the data collected for the 2016 unsheltered PIT count:

Training:	<input checked="" type="checkbox"/>
"Blitz" count:	<input type="checkbox"/>
Unique identifier:	<input checked="" type="checkbox"/>
Survey questions:	<input checked="" type="checkbox"/>
Enumerator observation:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

### 2J-2. Describe any change to the way the CoC implemented the unsheltered PIT count from 2015 (or 2014 if an unsheltered count was not conducted in 2015) to 2016 that would affect data quality. This includes changes to training volunteers and inclusion of any partner agencies in the unsheltered PIT count planning and implementation, if applicable. Do not include information on changes in actual methodology (e.g. change in sampling or extrapolation method). (limit 1000 characters)

For the 2016 unsheltered count, the GA 505 CoC had better volunteer recruitment, resulting in greater numbers of volunteers. New volunteers were paired with volunteers with previous PIT count experience. Very experienced volunteers served as team leads in the field. More extensive training was provided for all, and all reported feeling better equipped to conduct the PIT. Thorough training increased effort by volunteers to maximize use of surveying instruments (i.e., VI-SPDAT)

## 3A. Continuum of Care (CoC) System Performance

### Instructions

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 3A-1. Performance Measure: Number of Persons Homeless - Point-in-Time Count.

#### \* 3A-1a. Change in PIT Counts of Sheltered and Unsheltered Homeless Persons

Using the table below, indicate the number of persons who were homeless at a Point-in-Time (PIT) based on the 2015 and 2016 PIT counts as recorded in the Homelessness Data Exchange (HDX).

	2015 PIT (for unsheltered count, most recent year conducted)	2016 PIT	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	371	329	-42
Emergency Shelter Total	170	202	32
Safe Haven Total	0	0	0
Transitional Housing Total	36	41	5
Total Sheltered Count	206	243	37
Total Unsheltered Count	165	86	-79

#### 3A-1b. Number of Sheltered Persons Homeless - HMIS.

Using HMIS data, enter the number of homeless persons who were served in a sheltered environment between October 1, 2014 and September 30, 2015 for each category provided.

	Between October 1, 2014 and September 30, 2015
Universe: Unduplicated Total sheltered homeless persons	505
Emergency Shelter Total	396
Safe Haven Total	0
Transitional Housing Total	116

### 3A-2. Performance Measure: First Time Homeless.

Describe the CoC's efforts to reduce the number of individuals and families who become homeless for the first time. Specifically, describe what the CoC is doing to identify risk factors of becoming homeless.

**(limit 1000 characters)**

CoC identifies risk factors that lead to 1st time homelessness thru extensive networking of service providers, biweekly housing navigator meetings & HMIS data. Accessing affordable housing, mainstream resources & mental health are among the highest needs. At CoC hosted forum w/FBOs, School District, Service Providers & landlords, risk factors leading to housing loss & first time homelessness were discussed & system gap analysis was initiated. CoC is working to reduce 1st time homelessness by connecting those at risk with prevention programs in the community. The CoC works with the courts on an eviction diversion plan. Landlords are educated about resources to address the barriers the client may have, at our semi-annual landlord meetings, in order to reduce 1st time homelessness.

**3A-3. Performance Measure: Length of Time Homeless.**

**Describe the CoC's efforts to reduce the length of time individuals and families remain homeless. Specifically, describe how your CoC has reduced the average length of time homeless, including how the CoC identifies and houses individuals and families with the longest lengths of time homeless.**

**(limit 1000 characters)**

To reduce length of time homeless, the CoC reallocated funding from TH to PH. The CoC sought increased resources for quicker placement into PH from ES particularly those with multiple barriers (including families) & lacking income to sustain their housing. These include voucher program, landlord luncheons (resulting in sufficient housing resources to meet housing needs), bi-weekly navigator team, by name list, & VI-SPDAT on every individual in need identifying longest lengths homeless and ultimately entering this data into HMIS. These resources accomplished quicker placement as well as the means to tier several funding sources allowing for longer assistance & more efficient utilization of funding. For those waiting on PSH beds, as more units are available, the CoC will be attempting to place those through RRH directly from the streets, not having to enter an Emergency Shelter.

**\* 3A-4. Performance Measure: Successful Permanent Housing Placement or Retention.**

**In the next two questions, CoCs must indicate the success of its projects in placing persons from its projects into permanent housing.**

**3A-4a. Exits to Permanent Housing Destinations:**

**Fill in the chart to indicate the extent to which projects exit program participants into permanent housing (subsidized or non-subsidized) or the retention of program participants in CoC Program-funded permanent supportive housing.**

		Between October 1, 2014 and September 30, 2015
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Universe: Persons in SSO, TH and PH-RRH who exited	283
Of the persons in the Universe above, how many of those exited to permanent destinations?	211
% Successful Exits	74.56%

**3A-4b. Exit To or Retention Of Permanent Housing:**  
**In the chart below, CoCs must indicate the number of persons who exited from any CoC funded permanent housing project, except rapid re-housing projects, to permanent housing destinations or retained their permanent housing between October 1, 2014 and September 31, 2015.**

	<b>Between October 1, 2014 and September 30, 2015</b>
Universe: Persons in all PH projects except PH-RRH	167
Of the persons in the Universe above, indicate how many of those remained in applicable PH projects and how many of those exited to permanent destinations?	149
% Successful Retentions/Exits	89.22%

**3A-5. Performance Measure: Returns to Homelessness: Describe the CoCs efforts to reduce the rate of individuals and families who return to homelessness. Specifically, describe strategies your CoC has implemented to identify and minimize returns to homelessness, and demonstrate the use of HMIS or a comparable database to monitor and record returns to homelessness. (limit 1000 characters)**

- 1)The CoC adopted & all participate in a Housing First Model. Reducing exits due to non-compliance decreases the rate of those returning to homelessness. The CoC coordinated training for case managers to help new & legacy programs adjust.
- 2)A Rental Counseling Program utilizes best practices curriculum to help housed individuals not return to homelessness.
- 3)Bridge funds are made available to meet startup costs of establishing a home, supportive services & case management is provided for individuals based on their levels of need.
- 4)Agencies provide 6-12 month follow-ups to ensure housing stability.
- 5)HMIS is used to track all individuals being served & is used to design and implement actions needed to identify returns to homelessness.
- 6)HMIS is used in conjunction with a by name list to assure that returns to homelessness are met with proper follow-up & case management.
- 7)System Performance Measures are monitored to track number of returns to homelessness.

**3A-6. Performance Measure: Job and Income Growth.**  
**Performance Measure: Job and Income Growth. Describe the CoC's specific strategies to assist CoC Program-funded projects to increase**

**program participants' cash income from employment and non-employment non-cash sources.  
(limit 1000 characters)**

NEW HORIZONS: Advocates in assisting individuals in accessing mainstream benefits and services. Individuals are assisted with applying for SSI/SSDI, noncash benefits and other important life changing resources. SOAR case managers ensure that 100% of participants complete applications for benefits. HOUSE OF TIME: Has a specific employment assistance programs for homeless persons even those with multiple barriers to employment. This program provides job development, job coaching & possible job placement. These employment programs will be altered to help all CoC funded agencies benefit from these services. 100% OF COC FUNDED AGENCIES: Are working with the SOAR program to develop an accelerated process to determine eligibility of non-employment income for disabled clients. CoC members have been training on submitting successful SOAR applications & assisting homeless persons in receiving benefits.

**3A-6a. Describe how the CoC is working with mainstream employment organizations to aid homeless individuals and families in increasing their income.  
(limit 1000 characters)**

To increase income, each person seeking employment enrolls/registers with DEPARTMENT OF LABOR. This provides them access to career consulting/computers, phones/fax for job-searches; the statewide system that features local job openings, skill requirements & wages; job search & placement services; job-search workshops; training opportunities, and work assessments. Staff assures that homeless individuals also participate in job fairs hosted by local service providers. Persons with a disability are referred to the DIVISION OF VOCATIONAL REHABILITATION and to GOODWILL SUCCESS CENTER to ensure more intensive support services in their job search. Members of the CoC also provide job skills training programs, certification training, vocational assessments, on the job training, job coaching and social security benefits counseling for homeless individuals. 100% of CoC funded agencies are connected to the above organizations & working with them on a regular basis.

**3A-7. What was the the criteria and decision-making process the CoC used to identify and exclude specific geographic areas from the CoC's unsheltered PIT count?  
(limit 1000 characters)**

New Horizon's PATH team, Project Veterans First Outreach Specialist, Priority Veterans, Volunteers of America and Columbus Regional Mobile Medical Unit make weekly community visits to homeless throughout the community seeking to engage all in services and move them toward housing. New contacts are systematically and consistently assessed and then added to the by name list. The Action team, which involves all the aforementioned as well as representatives from all the agencies serving the homeless, have semimonthly meetings to coordinate all information using the by name list created and managed by Home for Good. The highest priority people on the list are prioritized, and placed into housing, with supportive services as needed.

**3A-7a. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. disasters)?** No

**3A-7b. Did the CoC completely exclude geographic areas from the the most recent PIT count (i.e., no one counted there and, for communities using samples the area was excluded from both the sample and extrapolation) where the CoC determined that there were no unsheltered homeless people, including areas that are uninhabitable (e.g. deserts, wilderness, etc.)?**  
(limit 1000 characters)

Not applicable

**3A-8. Enter the date the CoC submitted the system performance measure data into HDX. The System Performance Report generated by HDX must be attached. (mm/dd/yyyy)** 07/27/2016

**3A-8a. If the CoC was unable to submit their System Performance Measures data to HUD via the HDX by the deadline, explain why and describe what specific steps they are taking to ensure they meet the next HDX submission deadline for System Performance Measures data. (limit 1500 characters)**

Not Applicable

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Objective 1: Ending Chronic Homelessness

#### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

To end chronic homelessness by 2017, HUD encourages three areas of focus through the implementation of Notice CPD 14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status.

1. Targeting persons with the highest needs and longest histories of homelessness for existing and new permanent supportive housing;
2. Prioritizing chronically homeless individuals, youth and families who have the longest histories of homelessness; and
3. The highest needs for new and turnover units.

**3B-1.1. Compare the total number of chronically homeless persons, which includes persons in families, in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).**

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered chronically homeless persons	59	35	-24
Sheltered Count of chronically homeless persons	5	12	7
Unsheltered Count of chronically homeless persons	54	23	-31

**3B-1.1a. Using the "Differences" calculated in question 3B-1.1 above, explain the reason(s) for any increase, or no change in the overall TOTAL number of chronically homeless persons in the CoC, as well as the change in the unsheltered count, as reported in the PIT count in 2016 compared to 2015.  
(limit 1000 characters)**

TOTAL: Because of increased affordable permanent housing opportunities and CoC guided Zero 2016 efforts including targeted outreach and prioritization on the By Name List overall number of chronically homeless went down 40%.

SHELTERED COUNT: The participation of a previously non participating shelter accounts for the slight increase in our chronic sheltered count.

UNSHELTERED: Increased emphasis in housing individuals & families directly from the street in accordance with HUD and CoC priorities resulted in the 57% decrease of unsheltered chronically homeless.

**3B-1.2. Compare the total number of PSH beds (CoC Program and non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count, as compared to those identified on the 2015 Housing Inventory Count.**

	2015	2016	Difference
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homelessness persons identified on the HIC.	0	0	0

**3B-1.2a. Explain the reason(s) for any increase, or no change in the total number of PSH beds (CoC program funded or non-CoC Program funded) that were identified as dedicated for use by chronically homeless persons on the 2016 Housing Inventory Count compared to those identified on the 2015 Housing Inventory Count. (limit 1000 characters)**

In reality the number of CH beds with PSH did not decrease, but increased. Based on received 2015 applications, we have 77 PSH dedicated beds for CH, vs. only 50 from 2014 applications. The numbers listed on the HIC were simply a mistake by CoC agency staff. To fulfill the CoC goal of prioritizing chronic homelessness the PSH projects have been steadily working at adding dedicated CH beds, as well as prioritizing ALL available through turnover beds for those experiencing chronic homelessness. The projects have clearly illustrated a commitment to prioritizing turnover beds through the application process and all beds are considered to be prioritized for chronic homeless with 100% prioritization for all new enrollments.

**3B-1.3. Did the CoC adopt the Orders of Priority into their standards for all CoC Program funded PSH as described in Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status?** Yes

**3B-1.3a. If "Yes" was selected for question 3B-1.3, attach a copy of the CoC's written** Page 3



**standards or other evidence that clearly shows the incorporation of the Orders of Priority in Notice CPD 14-012 and indicate the page(s) for all documents where the Orders of Priority are found.**

**3B-1.4. Is the CoC on track to meet the goal of ending chronic homelessness by 2017?** Yes

This question will not be scored.

**3B-1.4a. If the response to question 3B-1.4 was “Yes” what are the strategies that have been implemented by the CoC to maximize current resources to meet this goal? If “No” was selected, what resources or technical assistance will be implemented by the CoC to reach to goal of ending chronically homelessness by 2017? (limit 1000 characters)**

CoC utilizes Zero:2016 best practices as a guide to coordinate and facilitate efficient housing and services practices amongst all community partners using Housing First principles. Through Bi- weekly case conferencing, password protected web based By Name List and HMIS coordination, clients have efficient access to resources. Relationship strengthening with landlords has increased the availability of affordable housing to meet the goals. The local Housing Authority has increased available vouchers through Moving to Work and have secured vouchers targeting those aging out of foster care. As of July 2016, 108 CH and 119 Vets were housed through the Zero:2016 initiative.

## 3B. Continuum of Care (CoC) Strategic Planning Objectives

### 3B. Continuum of Care (CoC) Strategic Planning Objectives

#### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**HUD will evaluate CoC's based on the extent to which they are making progress to achieve the goal of ending homelessness among households with children by 2020.**

#### 3B-2.1. What factors will the CoC use to prioritize households with children during the FY2016 Operating year? (Check all that apply).

Vulnerability to victimization:	<input checked="checked" type="checkbox"/>
Number of previous homeless episodes:	<input checked="checked" type="checkbox"/>
Unsheltered homelessness:	<input checked="checked" type="checkbox"/>
Criminal History:	<input type="checkbox"/>
Bad credit or rental history (including not having been a leaseholder):	<input type="checkbox"/>
Head of household has mental/physical disabilities:	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

**3B-2.2. Describe the CoC's strategies including concrete steps to rapidly rehouse every household with children within 30 days of those families becoming homeless.  
(limit 1000 characters)**

When a family becomes homeless in our CoC, they are referred to services through 211 or connected to services through the Homeless Resource Network and other service providers, including emergency shelters, who administer VISPDATs on all adults in household and immediately seek RRH opportunities through ESG RRH projects that serve in a HFM, reducing barriers to access. These projects will not screen out families based on factors that have no bearing on future housing success, i.e. no income, age of children or active substance use/abuse. Housing Specialists assist families with housing search, landlord relations, the necessary inspections and securing suitable housing. The proposed CoC-funded Welcome Home RRH project (HFM, low barrier, for families with greatest barriers to housing) will provide female-headed households who enter shelter or reside on the streets with case managers/housing navigators to move that family within 30 days into PH.

**3B-2.3. Compare the number of RRH units available to serve families from the 2015 and 2016 HIC.**

	2015	2016	Difference
RRH units available to serve families in the HIC:	0	23	23

**3B-2.4. How does the CoC ensure that emergency shelters, transitional housing, and permanent housing (PSH and RRH) providers within the CoC do not deny admission to or separate any family members from other members of their family based on age, sex, gender or disability when entering shelter or housing? (check all strategies that apply)**

CoC policies and procedures prohibit involuntary family separation:	<input checked="" type="checkbox"/>
There is a method for clients to alert CoC when involuntarily separated:	<input checked="" type="checkbox"/>
CoC holds trainings on preventing involuntary family separation, at least once a year:	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
None:	<input type="checkbox"/>

**3B-2.5. Compare the total number of homeless households with children in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).**

**PIT Count of Homelessness Among Households With Children**

	2015 (for unsheltered count,		
FY2016 CoC Application		Page 43	09/11/2016

	most recent year conducted)	2016	Difference
Universe: Total PIT Count of sheltered and unsheltered homeless households with children:	18	16	-2
Sheltered Count of homeless households with children:	18	16	-2
Unsheltered Count of homeless households with children:	0	0	0

**3B-2.5a. Explain the reason(s) for any increase, or no change in the total number of homeless households with children in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)**

N/A

**3B-2.6. From the list below select the strategies to the CoC uses to address the unique needs of unaccompanied homeless youth including youth under age 18, and youth ages 18-24, including the following.**

Human trafficking and other forms of exploitation?	Yes
LGBTQ youth homelessness?	Yes
Exits from foster care into homelessness?	Yes
Family reunification and community engagement?	Yes
Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs?	Yes
Unaccompanied minors/youth below the age of 18?	Yes

**3B-2.6a. Select all strategies that the CoC uses to address homeless youth trafficking and other forms of exploitation.**

Diversion from institutions and decriminalization of youth actions that stem from being trafficked:	<input type="checkbox"/>
Increase housing and service options for youth fleeing or attempting to flee trafficking:	<input type="checkbox"/>
Specific sampling methodology for enumerating and characterizing local youth trafficking:	<input type="checkbox"/>
Cross systems strategies to quickly identify and prevent occurrences of youth trafficking:	<input type="checkbox"/>
Community awareness training concerning youth trafficking:	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

**3B-2.7. What factors will the CoC use to prioritize unaccompanied youth including youth under age 18, and youth ages 18-24 for housing and services during the FY 2016 operating year? (Check all that apply)**

Vulnerability to victimization:	<input checked="" type="checkbox"/>
Length of time homeless:	<input checked="" type="checkbox"/>
Unsheltered homelessness:	<input checked="" type="checkbox"/>
Lack of access to family and community support networks:	<input checked="" type="checkbox"/>
VI SPDAT Scores	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
N/A:	<input type="checkbox"/>

**3B-2.8. Using HMIS, compare all unaccompanied youth including youth under age 18, and youth ages 18-24 served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2014 (October 1, 2013-September 30, 2014) and FY 2015 (October 1, 2014 - September 30, 2015).**

	FY 2014 (October 1, 2013 - September 30, 2014)	FY 2015 (October 1, 2014 - September 30, 2015)	Difference
Total number of unaccompanied youth served in HMIS contributing programs who were in an unsheltered situation prior to entry:	12	12	0

**3B-2.8a. If the number of unaccompanied youth and children, and youth-headed households with children served in any HMIS contributing program who were in an unsheltered situation prior to entry in FY 2015 is lower than FY 2014 explain why.  
(limit 1000 characters)**

Not Applicable

**3B-2.9. Compare funding for youth homelessness in the CoC's geographic area in CY 2016 and CY 2017.**

	Calendar Year 2016	Calendar Year 2017	Difference
FY2016 CoC Application			

Overall funding for youth homelessness dedicated projects (CoC Program and non-CoC Program funded):	\$0.00	\$0.00	\$0.00
CoC Program funding for youth homelessness dedicated projects:	\$0.00	\$0.00	\$0.00
Non-CoC funding for youth homelessness dedicated projects (e.g. RHY or other Federal, State and Local funding):	\$0.00	\$0.00	\$0.00

**3B-2.10. To what extent have youth services and educational representatives, and CoC representatives participated in each other's meetings between July 1, 2015 and June 30, 2016?**

Cross-Participation in Meetings		# Times
CoC meetings or planning events attended by LEA or SEA representatives:		4
LEA or SEA meetings or planning events (e.g. those about child welfare, juvenile justice or out of school time) attended by CoC representatives:		2
CoC meetings or planning events attended by youth housing and service providers (e.g. RHY providers):		2

**3B-2.10a. Based on the responses in 3B-2.10, describe in detail how the CoC collaborates with the McKinney-Vento local educational authorities and school districts.  
(limit 1000 characters)**

CoC and school district liaisons work together to develop safeguards to protect homeless students from discrimination based on homelessness. CoC program and ESG funded recipients work closely with school district liaisons to quickly identify students/families who might be experiencing or be at risk of homelessness and connect them to appropriate services (housing, etc.). Local educational liaisons participate in CoC discussions through involvement in mayor's commissions and other stakeholder meetings which directly address issues of poverty and homelessness. CoC also participates in round table discussions with school administrators regarding an efficient referral process.

**3B-2.11. How does the CoC make sure that homeless individuals and families who become homeless are informed of their eligibility for and receive access to educational services? Include the policies and procedures that homeless service providers (CoC and ESG Programs) are required to follow.  
(limit 2000 characters)**

The CoC actively partners with local McKinney-Vento educational liaisons to ensure that all children experiencing homelessness are connected through their office as quickly as possible for services and supplies, as well to ensure that school attendance is disrupted as little and as infrequently as possible. CoC representatives work with the liaisons to ensure that children living in shelters are able to attend their assigned schools and that transportation is available for that to occur. CoC policy indicates that "providers are expected to collaborate with local education authorities to assist in the identification of individuals and

families who become or remain homeless and these families should be informed of the eligibility for services. This includes collaborating with early childhood programs or school districts to determine available options." All CoC providers are required to collaborate with the liaisons in local school districts any time a new child or youth enters a program and offers materials to families/youth regarding their rights. All CoC members and partners that serve children and youth identify participants who are eligible for CoC and/or ESG programs through intake and assessment (either with the youth or with parents, whichever is appropriate) which may include the VI-SPDAT (adults who can give consent) and by offering community resource materials such as the Street Beat and 211 for connections to appropriate housing options, food, employment, and other essential services. The CoC ensures that all homeless service providers are complying with the requirements of the HEARTH Act through HMIS enrollment and tracking.

**3B-2.12. Does the CoC or any HUD-funded projects within the CoC have any written agreements with a program that services infants, toddlers, and youth children, such as Head Start; Child Care and Development Fund; Healthy Start; Maternal, Infant, Early Childhood Home Visiting programs; Public Pre-K; and others?  
(limit 1000 characters)**

The CoC and The House of TIME is in the infancy stages of working with different youth programs to establish written agreements for services in case the proposed Homeless to a Home with Children project is approved.

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Objective 3: Ending Veterans Homelessness

#### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**Opening Doors outlines the goal of ending Veteran homelessness by the end of 2016. The following questions focus on the various strategies that will aid communities in meeting this goal.**

**3B-3.1. Compare the total number of homeless Veterans in the CoC as reported by the CoC for the 2016 PIT count compared to 2015 (or 2014 if an unsheltered count was not conducted in 2015).**

	2015 (for unsheltered count, most recent year conducted)	2016	Difference
Universe: Total PIT count of sheltered and unsheltered homeless veterans:	37	17	-20
Sheltered count of homeless veterans:	11	11	0
Unsheltered count of homeless veterans:	26	6	-20

**3B-3.1a. Explain the reason(s) for any increase, or no change in the total number of homeless veterans in the CoC as reported in the 2016 PIT count compared to the 2015 PIT count. (limit 1000 characters)**

N/A

**3B-3.2. Describe how the CoC identifies, assesses, and refers homeless veterans who are eligible for Veterean's Affairs services and housing to appropriate reources such as HUD-VASH and SSVF. (limit 1000 characters)**

Using Zero 2016 guidelines and best practices, all those identified or self identifying as Vets are placed on the Vet By Name List. Simultaneously, with being added to the By Name List, the Squares Database is accessed in order to



validate Vet status. Once Vet status is verified, the list of those affirmatively verified as being Vets is securely submitted to The Veterans Administration to verify eligibility for HUD-VASH or SSVF benefits based on military discharge status. During assessments, VI SPDAT is also administered to all declaring Vet status. Upon verification of eligibility the Vet is immediately referred to CoC participating HUD VASH and SSVF providers for housing services.

**3B-3.3. Compare the total number of homeless Veterans in the CoC and the total number of unsheltered homeless Veterans in the CoC, as reported by the CoC for the 2016 PIT Count compared to the 2010 PIT Count (or 2009 if an unsheltered count was not conducted in 2010).**

	2010 (or 2009 if an unsheltered count was not conducted in 2010)	2016	% Difference
Total PIT Count of sheltered and unsheltered homeless veterans:	72	17	-76.39%
Unsheltered Count of homeless veterans:	24	6	-75.00%

**3B-3.4. Indicate from the dropdown whether you are on target to end Veteran homelessness by the end of 2016.** Yes

This question will not be scored.

**3B-3.4a. If "Yes", what are the strategies being used to maximize your current resources to meet this goal? If "No" what resources or technical assistance would help you reach the goal of ending Veteran homelessness by the end of 2016? (limit 1000 characters)**

Housing of veterans is a priority of the CoC. During the semi-monthly meetings of the Housing Navigation Team and the Zero 2016 Task Force, intensive case conferencing is conducted to identify barriers to housing and develop strategies to eliminate barriers and successfully house veterans. As of July 2016, 119 vets have been housed.

## 4A. Accessing Mainstream Benefits

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

**4A-1. Does the CoC systematically provide information to provider staff about mainstream benefits, including up-to-date resources on eligibility and program changes that can affect homeless clients?** Yes

**4A-2. Based on the CoC's FY 2016 new and renewal project applications, what percentage of projects have demonstrated they are assisting project participants to obtain mainstream benefits? This includes all of the following within each project: transportation assistance, use of a single application, annual follow-ups with participants, and SOAR-trained staff technical assistance to obtain SSI/SSDI?**

### FY 2016 Assistance with Mainstream Benefits

Total number of project applications in the FY 2016 competition (new and renewal):	8
Total number of renewal and new project applications that demonstrate assistance to project participants to obtain mainstream benefits (i.e. In a Renewal Project Application, "Yes" is selected for Questions 2a, 2b and 2c on Screen 4A. In a New Project Application, "Yes" is selected for Questions 5a, 5b, 5c, 6, and 6a on Screen 4A).	8
Percentage of renewal and new project applications in the FY 2016 competition that have demonstrated assistance to project participants to obtain mainstream benefits:	100%

**4A-3. List the organizations (public, private, non-profit and other) that you collaborate with to facilitate health insurance enrollment, (e.g., Medicaid, Medicare, Affordable Care Act options) for program participants. For each organization you partner with, detail the specific outcomes resulting from the partnership in the establishment of benefits. (limit 1000 characters)**

VALLEY HEALTHCARE SYSTEMS (VHS), a federally qualified healthcare center, has 3 trained ACA Navigators to assist those experiencing homelessness to enroll in ACA. Numerous homeless have been enrolled in health insurance as a result. Navigators screen homeless for Medicaid enrollment, as well. Georgia did not expand the Medicaid program, but people under a qualified income amount who might be ineligible for ACA might be eligible under the current Medicaid program. COLUMBUS REGIONAL HEALTH, the CoC Hospital partner, has staff

members dedicated to assisting individuals in enrolling in ACA or applying for Medicaid/Medicare. As a result, 26 individuals were enrolled in the past year. Therefore many homeless have been able to receive dental, physical, mental health, and addiction treatment services. VHS offers assistance with medication as well. HMIS shows in the last 6 months: 42% report as having health insurance, vs. 39% from 6 months previous.

**4A-4. What are the primary ways the CoC ensures that program participants with health insurance are able to effectively utilize the healthcare benefits available to them?**

<b>Educational materials:</b>	<input checked="checked" type="checkbox"/>
<b>In-Person Trainings:</b>	<input checked="checked" type="checkbox"/>
<b>Transportation to medical appointments:</b>	<input checked="checked" type="checkbox"/>
Our PATH team provides homeless individuals and families with accessing mainstream services. These mainstream services include healthcare benefits, mental health, medical services, homeless assistance, and employment services. PATH team members provide assistance with completing paperwork and enrolling in services. Each Head of Household (HoH) completes an intake assessment to verify which benefits they currently have. Once this information is processed then the PATH team member assists the HoH with accessing more benefits that they will need to improve their lives. Each HoH will then be referred to the appropriate level of care.	<input checked="checked" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
<b>Not Applicable or None:</b>	<input type="checkbox"/>

## 4B. Additional Policies

### Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Application Detailed Instructions and the FY 2016 CoC Program Competition NOFA. Please submit technical questions to the HUD Exchange Ask A Question.

### 4B-1. Based on the CoCs FY 2016 new and renewal project applications, what percentage of Permanent Housing (PSH and RRH), Transitional Housing (TH), and SSO (non-Coordinated Entry) projects in the CoC are low barrier?

#### FY 2016 Low Barrier Designation

Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO project applications in the FY 2016 competition (new and renewal):	8
Total number of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications that selected "low barrier" in the FY 2016 competition:	8
Percentage of PH (PSH and RRH), TH and non-Coordinated Entry SSO renewal and new project applications in the FY 2016 competition that will be designated as "low barrier":	100%

### 4B-2. What percentage of CoC Program-funded Permanent Supportive Housing (PSH), Rapid Re-Housing (RRH), SSO (non-Coordinated Entry) and Transitional Housing (TH) FY 2016 Projects have adopted a Housing First approach, meaning that the project quickly houses clients without preconditions or service participation requirements?

#### FY 2016 Projects Housing First Designation

Total number of PSH, RRH, non-Coordinated Entry SSO, and TH project applications in the FY 2016 competition (new and renewal):	8
Total number of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications that selected Housing First in the FY 2016 competition:	8
Percentage of PSH, RRH, non-Coordinated Entry SSO, and TH renewal and new project applications in the FY 2016 competition that will be designated as Housing First:	100%

### 4B-3. What has the CoC done to ensure awareness of and access to housing and supportive services within the CoC's geographic area to persons that could benefit from CoC-funded programs but are not currently participating in a CoC funded program? In particular, how does the CoC reach out to for persons that are least likely to request housing or services in the absence of special outreach?

Direct outreach and marketing:	<input type="checkbox"/>
--------------------------------	--------------------------

Use of phone or internet-based services like 211:	<input checked="checked" type="checkbox"/>
Marketing in languages commonly spoken in the community:	<input checked="checked" type="checkbox"/>
Making physical and virtual locations accessible to those with disabilities:	<input type="checkbox"/>
Mobile medical unit sponsored by local hospital serving our area engages homeless population and refers to CoC-funded agencies	<input checked="checked" type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
Not applicable:	<input type="checkbox"/>

**4B-4. Compare the number of RRH units available to serve populations from the 2015 and 2016 HIC.**

	2015	2016	Difference
RRH units available to serve all populations in the HIC:	0	26	26

**4B-5. Are any new proposed project applications requesting \$200,000 or more in funding for housing rehabilitation or new construction?** No

**4B-6. If "Yes" in Questions 4B-5, then describe the activities that the project(s) will undertake to ensure that employment, training and other economic opportunities are directed to low or very low income persons to comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (Section 3) and HUD's implementing rules at 24 CFR part 135? (limit 1000 characters)**

Not Applicable

**4B-7. Is the CoC requesting to designate one or more of its SSO or TH projects to serve families with children and youth defined as homeless under other Federal statutes?** No

**4B-7a. If "Yes", to question 4B-7, describe how the use of grant funds to serve such persons is of equal or greater priority than serving persons**

**defined as homeless in accordance with 24 CFR 578.89. Description must include whether or not this is listed as a priority in the Consolidated Plan(s) and its CoC strategic plan goals. CoCs must attach the list of projects that would be serving this population (up to 10 percent of CoC total award) and the applicable portions of the Consolidated Plan. (limit 2500 characters)**

Not Applicable

**4B-8. Has the project been affected by a major disaster, as declared by the President Obama under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (Public Law 93-288) in the 12 months prior to the opening of the FY 2016 CoC Program Competition?**

No

**4B-8a. If "Yes" in Question 4B-8, describe the impact of the natural disaster on specific projects in the CoC and how this affected the CoC's ability to address homelessness and provide the necessary reporting to HUD. (limit 1500 characters)**

Not Applicable

**4B-9. Did the CoC or any of its CoC program recipients/subrecipients request technical assistance from HUD since the submission of the FY 2015 application? This response does not affect the scoring of this application.**

Yes

**4B-9a. If "Yes" to Question 4B-9, check the box(es) for which technical assistance was requested.**

This response does not affect the scoring of this application.

CoC Governance:	<input type="checkbox"/>
CoC Systems Performance Measurement:	<input type="checkbox"/>
Coordinated Entry:	<input checked="" type="checkbox"/>
Data reporting and data analysis:	<input type="checkbox"/>
HMIS:	<input type="checkbox"/>

Homeless subpopulations targeted by Opening Doors: veterans, chronic, children and families, and unaccompanied youth:	<input type="text"/>
Maximizing the use of mainstream resources:	<input type="text"/>
Retooling transitional housing:	<input type="text"/>
Rapid re-housing:	<input type="text"/>
Under-performing program recipient, subrecipient or project:	<input type="text"/>
	<input type="text"/>
Not applicable:	<input type="text"/>

**4B-9b. Indicate the type(s) of Technical Assistance that was provided, using the categories listed in 4B-9a, provide the month and year the CoC Program recipient or sub-recipient received the assistance and the value of the Technical Assistance to the CoC/recipient/sub recipient involved given the local conditions at the time, with 5 being the highest value and a 1 indicating no value.**

Type of Technical Assistance Received	Date Received	Rate the Value of the Technical Assistance
Coordinated Entry	05/11/2016	4

## 4C. Attachments

### Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
01. 2016 CoC Consolidated Application: Evidence of the CoC's communication to rejected participants	Yes	Documentation of...	09/09/2016
02. 2016 CoC Consolidated Application: Public Posting Evidence	Yes	CoC Application F...	09/09/2016
03. CoC Rating and Review Procedure (e.g. RFP)	Yes	CoC Rating and Re...	09/09/2016
04. CoC's Rating and Review Procedure: Public Posting Evidence	Yes	CoC Rating and Re...	09/09/2016
05. CoCs Process for Reallocating	Yes	Reallocation Process	09/09/2016
06. CoC's Governance Charter	Yes		
07. HMIS Policy and Procedures Manual	Yes	HMIS Policy and P...	09/09/2016
08. Applicable Sections of Con Plan to Serving Persons Defined as Homeless Under Other Fed Statutes	No		
09. PHA Administration Plan (Applicable Section(s) Only)	Yes	PHA Admin Plan 1C 4	09/09/2016
10. CoC-HMIS MOU (if referenced in the CoC's Governance Charter)	No	HMIS Governance C...	09/09/2016
11. CoC Written Standards for Order of Priority	No		
12. Project List to Serve Persons Defined as Homeless under Other Federal Statutes (if applicable)	No		
13. HDX-system Performance Measures	Yes	System Performanc...	09/09/2016
14. Other	No		
15. Other	No		



## **Attachment Details**

**Document Description:** Documentation of Ranking Decision

## **Attachment Details**

**Document Description:** CoC Application Filled Posting

## **Attachment Details**

**Document Description:** CoC Rating and Review Procedure

## **Attachment Details**

**Document Description:** CoC Rating and Review Public Posting 1F3

## **Attachment Details**

**Document Description:** Reallocation Process

## **Attachment Details**

**Document Description:**

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## **Attachment Details**

**Document Description:** HMIS Policy and Procedures Manual

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** PHA Admin Plan 1C 4

## **Attachment Details**

**Document Description:** HMIS Governance Charter

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** System Performance Measures

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page		Last Updated
1A. Identification		08/12/2016
1B. CoC Engagement		09/08/2016
1C. Coordination		09/09/2016
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<b>1D. CoC Discharge Planning</b>	09/02/2016
<b>1E. Coordinated Assessment</b>	09/09/2016
<b>1F. Project Review</b>	09/09/2016
<b>1G. Addressing Project Capacity</b>	09/08/2016
<b>2A. HMIS Implementation</b>	09/09/2016
<b>2B. HMIS Funding Sources</b>	09/02/2016
<b>2C. HMIS Beds</b>	09/08/2016
<b>2D. HMIS Data Quality</b>	09/08/2016
<b>2E. Sheltered PIT</b>	09/08/2016
<b>2F. Sheltered Data - Methods</b>	09/09/2016
<b>2G. Sheltered Data - Quality</b>	09/08/2016
<b>2H. Unsheltered PIT</b>	09/08/2016
<b>2I. Unsheltered Data - Methods</b>	09/08/2016
<b>2J. Unsheltered Data - Quality</b>	09/08/2016
<b>3A. System Performance</b>	09/09/2016
<b>3B. Objective 1</b>	09/08/2016
<b>3B. Objective 2</b>	09/08/2016
<b>3B. Objective 3</b>	09/09/2016
<b>4A. Benefits</b>	09/08/2016
<b>4B. Additional Policies</b>	09/09/2016
<b>4C. Attachments</b>	Please Complete
<b>Submission Summary</b>	No Input Required

# 2016 Continuum of Care Project Scoring Sheet

Agency Name: Georgia Housing and Finance Authority

Program Name: New Horizons CSB S+CR

Application Review	Points	Agency Score
<u>Project Description</u> (Screen 3B #1)		<b>5 pts</b> = Yes
Is the project description completed and accurate?		<b>0 pts</b> = No
<hr/>		
<u>Priorities</u> (Screen 5C)		
Does the proposed project align with HUD priorities of moving clients from streets or emergency shelters into permanent housing as demonstrated through HMIS?		<b>5 pts</b> = Yes
		<b>0 pts</b> = No
<hr/>		
<u>Target Populations</u> (Screen 5A/5B)		<b>10 pts</b> = 100%
What percentage of the people served by the project are expected to be chronically homeless, families, Veterans or chronic substance abusers?		<b>7 pts</b> = 75-99%
		<b>5 pts</b> = 50-74%
		<b>3 pts</b> = 25-49%
		<b>0 pts</b> = less than 25%
<hr/>		
<u>Housing Stability</u>		<b>10 pts</b> = 100%
What percentage of those exiting project to Permanent Housing retain permanent housing as demonstrated through System Performance Measures?		<b>7 pts</b> = 75-99%
		<b>5 pts</b> = 50-74%
		<b>3 pts</b> = 25-49%
		<b>0 pts</b> = less than 25%
<hr/>		
<u>Housing First (Screen 3B #3)</u>		<b>10 pts</b> = Yes
Is this a Housing First Project?		<b>0 pts</b> = No
<hr/>		
<u>Occupancy/Served</u>		<b>10 pts</b> = 100%
What is the average occupancy % over the past year(PSH/TH)? What is the % of those served compared to projections on last year's application (RRH)		<b>7 pts</b> = 75-99%
		<b>5 pts</b> = 50-74%
		<b>3 pts</b> = 25-49%
		<b>0 pts</b> = less than 25%
<hr/>		
<u>Proposed Project Budget</u> (Screen 6I)		<b>5 pts</b> = Yes
The budgets are calculated accurately with appropriate line items, including cash match amounts.		<b>3 pts</b> = Yes/No
		<b>0 pts</b> = No
<hr/>		
<u>Audit/Financial Information</u> (Screen 2B 2)		
Does the project sponsor have any unresolved HUD Monitoring and/or OIG Audit findings? (i.e. operating in the red in excess, unexplained amounts, etc.)		Yes, significant findings = <b>-5 pts</b>
		Yes, internal control issues = <b>-3 pts</b>
		Yes, minor findings being addressed = <b>-2 pts</b>
		No = <b>0 pts</b>
<hr/>		

# 2016 Continuum of Care Project Scoring Sheet

## Ready to Proceed

How soon will the project house its first client? Timeline for housing clients would be from the date of signed grant agreement to date housing assistance begins for first client.

**5 pts** = within 3 months  
**3 pts** = 4-6 months  
**0 pts** = 7 months or more

## Match Donations (Screen 6H)

Do match letters sufficiently document the required match for the project type?

**5 pts** = Yes  
**0 pts** = No

## Income Growth

What percentage of clients have an increase of income (earned or through mainstream benefits) as indicated through System Performance Measures?

**10 pts** = 100%  
**7 pts** = 75-99%  
**5 pts** = 50-74%  
**3 pts** = 25- 49%  
**0 pts** = less than 25%

## Support Services (Screen 4A)

Do services adequately and appropriately meet anticipated service needs?

**5 pts** = Yes  
**0 pts** = No

## Access to Mainstream Resources (Screen 4A)

Does the project include services to help participants access to mainstream benefits?

**5 pts** = Yes  
**0 pts** = No

## Employment Services (Screen 4A)

Does the project provide or link participants to employment services? Does the program have employment goals?

**5 pts** = Yes  
**0 pts** = No

## HIC Participation

Does the project participate in the Housing Inventory Count?

**5 pts** = Yes  
**0 pts** = No  
**5 pts** = N/A

## HMIS Participation

Does the project meet the HMIS data quality standards as established by the CoC?

**10 pts** = All 4 quarters  
**7 pts** = 3 quarters  
**5 pts** = 2 quarters  
**0 pts** = 1 or less quarters

## CoC Participation

What percentage of the CoC meetings did the agency participate in during the calendar year 2015?

**10 pts** = 100%  
**7 pts** = 75-99%  
**5 pts** = 50-74%  
**3 pts** = 25-49%  
**0 pts** = less than 25%

## Total

Please total all points

0

**GA505**

**Muscogee/Russell  
Continuum of Care  
August 8, 2016**



# Deciphering the Scoring Sheet

The scoring sheets are created in an Excel program that will tally the individual sheets and then transfer the totals to the Summary sheet.

Each sheet is already identified by agency and program name.

# Project Description

Screen 3B #1 of the application

The description must contain the following:

A description of the community need

The target population to be served

A plan for addressing identified housing and supportive service needs

The projected outcomes for the project

How it will coordinate with other sources or partners

The reason why CoC support is needed

# Priorities

## Screen 5C

HMIS data will be queried to insure project alignment with HUD priorities

- 51% or greater of project participants meet HUD priorities= Yes
- Less than 51% of project participants meet HUD priorities= No

# Target Populations

## Screens 5A &5B

- Targeted populations are
  - Veterans
  - Chronically Homeless
  - Families
  - Chronic Substance Abusers

# Housing Stability

Housing sustainability is crucial to the measurement of overall success

- HMIS will be queried to measure the housing retention rates for all those exiting to permanent housing as required by System Performance Measures

# Housing First

## Screen 3B #3

All agency restrictions on the conditions to receive and maintain housing must be removed.

For PH-PHS, PSH-RRH, and TH renewal applications:

Question #3 part (a) should be marked “Yes”

Question #3 part (b) should have all boxes checked

Question #3 part (c) should have all boxes checked

Question #3 part (d) should be marked “Yes”

# Housing First (continued)

For SSO-Coordinated Entry projects applications:

Question #3 part (a) should be marked “No”

Question #3 part (b) should be marked “None of the Above”

Question #3 part (c) should be marked “None of the Above”

Question #3 part (d) should be marked “No”

# Other Sections

## Occupancy/Served

This information will be provided by the agency.

## Proposed Project Budget

Screen 6I

## Audit / Financial Information

Screen 2B 2

If any value other than zero is entered, you must include the minus sign before the number (i.e. -4)

## Ready to Proceed

This information will be provided by the agency.



# Other Sections (continued)

## Matching Donations

Screen 6H

## Income Growth

Information will be provided through HMIS query as  
established in System Performance Measures

## Support Services, Access to Mainstream Resources and Employment Services

Screen 4A

# Other Sections (continued)

## HIC Participation

Screen 4B- As demonstrated by HIC submission filed with HUD on behalf of the CoC

## HMIS Participation

The CoC has well established standards for projects to insure data quality and timeliness

## CoC Participation

The CoC Lead will provide this information.

Once the scoring has been entered, the data will be transferred to the Summary Sheet.

Great opportunities  
to help others seldom come,  
but small ones surround us  
*every day*  
-Sally Koch

Thank you for taking time out of your already busy schedule to volunteer to help. What you have done for this project has greatly contributed to ensuring that we will be able to continue to meet the needs of those we serve.

# **Reallocation Policy and Procedure**

## **GA 505 Continuum of Care**

### **Columbus Muscogee/Russell County**

#### **Background**

HUD now encourages Continuums of Care to reallocate funds from renewal projects to provide funding for new projects and to create additional permanent housing stock. It is therefore the intent of the Columbus Muscogee/Russell County Home For Good (HFG) to develop a Reallocation Policy and Procedure that is: aligned with HUD and HEARTH Act policy guidance; performance-based as specified with the annual HUD NOFA; and finally, based upon performance metrics of import. Just as HUD's guidelines determine the program focus targeted in each Continuum of Care (CoC) competition, HFG reallocation decisions will similarly be driven by this focus, with additional emphasis on local needs, data and use of common assessment tool.

#### **Performance Measures**

To provide both project-specific outcome information and CoC-wide contributions, each CoC-funded program will be evaluated based on data entered into HMIS, the HUD Annual Performance Report (APR) outcomes documented in the APR submitted to HUD, the Project Application submitted for the CoC proposal, and other HUD- recommended data tools. The APR scoring criteria assess outcomes which directly relate to goals set by HEARTH including reducing the length of homelessness, reducing returns to homelessness and increasing income. The Atlanta HUD office has been recommending using APRs which cover different time periods, as they are based on the date of HUD contract execution and comparative HUD monitoring. HFG has found that the most transparent way to collect this data is by using a Performance Score Card and Site Visits.

**Outcomes Impacting CoC Score (reported to HUD in the CoC Consolidated Application).** Performance measures will be guided by the outcomes that are reported each year in the HUD Consolidated Application and impact the CoC score. As HEARTH performance measures are identified through the forthcoming Continuum of Care regulations, the measures used for the renewal / threshold evaluations will be revised. Program outcomes will be collected via the Performance Score Card during the CoC project scoring cycle.

**HMIS Data Quality.** Programs will be evaluated on their HMIS quality for the operating year. It is expected that programs will have no greater than 5% of missing values for any of the universal data elements; programs are able to correct incomplete data to improve the percentages. Data quality outcomes will be collected via the Performance Score Card during the CoC project scoring cycle.

**Expenditure of CoC Grant Funds.** HUD and HFG expect that homeless assistance resources be fully utilized. HFG Site Reviews will include criteria to determine whether any HUD funds recaptured at the completion of the most recent grant, how much money was recaptured, and whether actions have been taken to assure that grant funds will not be recaptured in the current program year. Data on expenditure of CoC Grant Funds will be collected via the Site Review Score Card. The CoC takes recaptured funds very seriously.

**HFG 10-Year Plan to Prevent and End Homelessness.** Performance measures will also be used to assess projects' alignment with *Opening Doors: 10 Year Plan to Prevent and End Homelessness in Columbus Muscogee/Russell county's*, developed to determine HFG programmatic priorities. Data on 10-year plan alignment will be collected via the Site Review Score Card. In alignment with *Opening Doors: The Federal Strategic Plan to Prevent and End Homelessness*, our community's revised and updated 10 Year Plan goals are as follows:

1. Finish the Job of Ending Chronic Homelessness.
2. End Homelessness among Veterans.
3. Prevent and End Homelessness for Families, Youth, and Children.
4. Set a Path to Ending All Types of Homelessness.

### **Reallocation Process and Procedure**

HFG has reached a consensus that reallocation will not be an annual mandate. HFG understands and acknowledges that through the reallocation process very valuable projects may be defunded. HFG is striving to develop a reallocation process that will ensure that projects submitted in the CoC Consolidated Application best align with the HUD CoC funding mechanism's priorities and contribute to a competitive application that collaboratively secures these dollars to improve our community. As described in the *Performance Measures* section of this policy, HFG seeks to make data-driven decisions based on information gathered from the common assessment tool and other HUD-recommended data tools. This does not mean that HFG does not value reallocated projects or the diversity of programs in our community.

### **Voluntary Reallocation**

**Currently-funded NOFA project applicants interested in voluntarily reallocating should notify HFG in writing of their intent by the due date of HUD's Grant Inventory Worksheet (GIW).** The GIW will serve as HFG tool to identify Project Applicants' intent to reapply for CoC funding.

For purpose of reallocated project funding (to create a new permanent housing project), strong preference will be given to those projects that voluntarily apply to reallocate, and especially for those within a compliance period.

This Reallocation Policy and Procedure incorporates the following general objectives:

- To ensure the CoC's responsibility in submitting to HUD an application that is consistent with HUD guidelines and the HEARTH ACT;
- To ensure the amount to be reallocated is sufficient to fund effective PH program(s); and,
- To best position the bulk of the existing transitional housing (TH) programs for continued HUD funding in an environment of changing strategies.

### **Involuntary Reallocation**

**HFG will consider involuntary reallocation as appropriate and as necessary** per results of HFG Corrective Action Threshold cycle. At the conclusion of each NOFA project scoring cycle, HFG will establish a threshold percentage of project scoring (inclusive of Project Applicant Performance Score Card and Site Review Score Card). Project Applicants who do not meet threshold for the year will be notified that they have a year to improve scores. Those who do not meet threshold the next year will be required to submit a plan of correction. If Grantees remain in 'plan of correction' status in the next year's renewal evaluation, they will not be able to submit new applications for assistance. Those not meeting threshold for two consecutive years will be reviewed for possible (involuntary) reallocation of funds. A sample timeline is included below:

Date	Activity
Month 1 - 2	APR and HMIS data quality reports collected. Consumer satisfaction survey distributed
Month 3	Data analyzed and scored
Month 4	Providers notified of scores
Month 5-6	Corrective Action Plans prepared

### **Summary**

Reallocation will occur in a transparent, universal, and performance-based manner.



**Muscogee / Russell County Continuum of Care on Homelessness**

# **2016 BIDDERS CONFERENCE**

July 14, 2016 3pm at United Way







Welcome

# A G E N D A

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- What is a CoC?
- Competition
- Funding Availability
- Application
- Priorities
- Scoring
- Deadlines

# What is a Continuum of Care?



A Continuum of Care (CoC) is a program designed to promote a community-wide commitment to ending homelessness.

We do this by:

- Providing funding for non-profit contributors,  
States and local governments to quickly re-house  
the homeless and victims of domestic abuse

- Promoting access to mainstream programs  
for the homeless

- Optimizing self-sufficiency among the  
people we serve

# Committees: It's All About the Work!

Standing Committees:	Role:
Steering Committee	Set agendas for Board meetings and carry out the work of the CoC between quarterly meetings. Committee make-up: <ul style="list-style-type: none"><li>• Representative from Collaborative Applicant,</li><li>• CoC Officers including Chair, Vice-Chair &amp; Secretary, and</li><li>• Up to three additional members of the Board</li></ul>
Performance & Outcomes Committee	Works with collaborative applicant to review the performance of the CoC and individual agencies.
CoC Application Committee	Work in coordination with Collaborative Applicant to create a collaborative process for local agencies to apply for CoC funding. Reviews and scores CoC NOFA Application.
Mainstream & Outreach Committee	Works with allied partners to develop strategies to increase and improve linkages to mainstream services for the homeless community.
HMIS / Data Committee	Reviews CoC data and recommends operational changes based on the data. Works to provide a gaps analysis. Provides input regarding the functionality of the HMIS system.

# Committees: It's All About the Work!

Ad Hoc Committees:	Role
Centralized/Coordinated Intake & Assessment Work Group	Recommends a model of coordinated assessment. Recommends services required to implement a comprehensive CoC model. Provides recommendations regarding system gaps.
Point-In-Time Count Committee	Works closely with CoC membership to plan for the annual sheltered and unsheltered counts.

## Committee Chairs:

Sandy Watson, Performance & Outcomes

Denise McWhorter, Application Committee

Kim Jenkins, Mainstream & Outreach

Katie Byers, HMIS/Data Collection

Andrea Powell, Coordinated Intake & Assessment\*

# Board of Directors

Director	
Rabbi Beth Schwartz, Temple Israel (Chair)	
Mary Mayrose, Phenix City Housing Authority ( Vice Chair)	
Beverly LaMee, Housing Authority of Columbus, GA (Secretary)	
Laura Johnson, Columbus Consolidated Government	
Capt. Gordon Griswold, Columbus Police Department	
Deidre Munnerlyn, Veterans' Health Care	
Melanie Conner, Governor's Office of Transition	
Pat Frey, Home for Good (Ex officio)	
Leroy Davis	
Rodney Roberts	
Waleisah Wilson	

# Two Tiered Competition

There are approximately 450 existing CoCs vying for funding from the federal government. Because of this, CoCs must compete on a local level to be selected to apply for federal funds.

# Key Requirements for CoC's



Once the U.S. Department of Housing and Urban Development (HUD) releases the Notice of Funding Availability (NOFA), the competitions begin.

The FY 2016 CoC Competition applications will consist of:

1. The CoC Application
2. The CoC Project Listing
3. A number of Project Applications



# Key Requirements *continued*



## Things to keep in mind:

1. Ensuring your application is competitive
2. Ensuring your project is eligible for HUD funding
3. Ensuring your application is filled out properly

# Available funding for FY2016

Annual Renewal Demand Funding \$1,295,712.00

Of this amount: Anticipated Tier 1 amount is \$1,205,012.16

Anticipated Tier 2 amount is \$ 90,699.84

Permanent Housing Bonus Funding (5% of FPRN)

\$ 64,785.60

- PSH for Chronically Homeless
  - RRH from streets or shelter

Reallocation

- PSH for Chronically Homeless
  - RRH from streets or shelter
    - HMIS or SSO for CE

CoC Planning Funds

\$ 38,871.36

# 2016 Funds are NOT available for:

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Emergency shelter

Homelessness prevention projects

New transitional housing

New supportive service only projects  
(except coordinated assessment)

# HUD Homeless Policy and Program Priorities

1. Creating a systematic response to homelessness
2. Strategic resource allocation
3. Ending chronic homelessness
4. Ending family homelessness
5. Ending youth homelessness
6. Ending veteran homelessness
7. Using a “**housing first**” approach

# How can we use this funding?

## Permanent Housing

New construction

Leasing

Rental assistance

Acquisitions

Rehabilitation

## Homeless Management Information Systems (HMIS)

## Renewal of Transitional Housing or Supportive Service Only Grants

For a full list of eligible uses, go to

<https://www.hudexchange.info/programs/coc/toolkit/program-components-and-eligible-costs/>

# Local Ranking Process

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- Project Scoring Sheet
- Possible 120 points
- HMIS Data
- System Performance Measures

# How do I apply?

Prior to beginning, go to <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/> for training modules, application instructions and helpful tips.

All HUD applications must be submitted through the web-based e-snaps system at [www.hud.gov/esnaps](http://www.hud.gov/esnaps)

Complete the Applicant Profile first. DO NOT ATTEMPT TO GO DIRECTLY TO YOUR PROJECT APPLICATION.

Once you have completed the Applicant Profile, you can begin your Project Application.

Follow the steps for the application, referring to the training modules as needed.

# HUD Timeline and Deadlines

**June 29, 2016** 2016 CoC NOFA is released.

No earlier than August 5, 2016 A report that lists each CoC's ARD Tier 1 amount, Tier 2 amount, and permanent housing bonus amount available will be posted to the HUD Exchange website.

No later than **September 12, 2016** Each CoC must post the CoC Consolidated Application (i.e. the CoC Application and CoC Priority Listing) on its website (or a partner website) and notify community members and key stakeholders that it is available, in a manner that is accessible for persons with disabilities and persons with limited English proficiency.

**September 14, 2016, 7:59:59 p.m. EST** Deadline for submission. Winter/Spring HUD to issue up to two conditional funding announcement for all projects.

**September 30, 2018** Statutory deadlines for obligation of grant funds.



# Our Timeline and Deadlines

7/14/16	Release of information about local priorities and NOFA information is given to all agencies at 3pm at United Way.
8/8/16	Rank and Review Panel training takes place at 10am at United Way.
8/8-9/9/16	Application is divided among Application Committee members and project leaders for start of collaboration.
8/15/16	CoC applications are submitted in digital format to <a href="mailto:pat@unitedwayofthecv.org">pat@unitedwayofthecv.org</a> no later than 12pm EST.
8/15-22/16	Rank and Review Panel reads and scores proposals.
8/25/16	Rank and Review Panel meets at 10am at United Way to discuss rankings.
8/26/16	Preliminary priority list is emailed to all agencies.
8/29/16	Applicant appeals are due by 5pm EST and emailed to <a href="mailto:pat@unitedwayofthecv.org">pat@unitedwayofthecv.org</a> .
8/30/16	Appeals Committee reviews appeals and recalculates scores at 10am at United Way.
8/31/16	The Final Priority List is presented to the CoC Board. Once approved, the list is emailed to the agencies and posted on the CoC website.
9/12/16	CoC consolidated application is posted to the CoC Website.
9/14/16	Application is submitted to HUD.

# Conclusion



**7.6 The Preference System:**

**7.6.1 An admission preference:** An admission preference does not guarantee admission. Preferences establish the order of placement on the waiting list. Every applicant must still meet the HA's Selection Criteria before being offered a voucher.

**7.6.2 Verification of Preferences:** At the time of application, initial determinations of an applicant's entitlement to a preference may be made on the basis of an applicant's certification of their qualification for that preference. Before selection is made, this qualification must be verified.

**7.6.3 Preference (up front):** The following preference is available to qualifying families at this time:

- Catastrophic Involuntary Displacement, which is defined in this plan;
- **Homeless Veterans Preference:** In order to address the problem of homelessness among Veterans, PCHA will establish a preference for veterans, where the head, spouse, co-head or sole member is a veteran of the United States military.
- Single Persons who are elderly, displaced, homeless, or persons with disabilities over other single persons.
- **Residency Preference:** Households who live in Russell County and/or Phenix City and/or are working or have been notified that they are hired to work in Russell County and/or Phenix City residency area where they apply for assistance at the time the pre application is submitted.

NOTE: The use of a residency preference will not have purpose or effect of delaying or otherwise denying admission to the program based on the race, color, ethnic origin, gender, religion, disability, or age of any member of an applicant family.

A family that consists only of a pregnant woman must be treated as a two person family.

4. Order of Preference

**Housing Choice Voucher Program**

The HACG will offer the following preferences for the Housing Choice Voucher Program:

<u>First Priority</u>	Families of federally declared disasters who are eligible for the program.
<u>Second Priority</u>	Families who are considered to be displaced if they are required to vacate housing as a result of federal, state, or local government action related to code enforcement, public improvement, or development programs.
<u>Third Priority</u>	Families who are residing in a qualified census tract that is in a proposed redevelopment area.

No family will receive a higher ranking by qualifying for more than one preference. Based upon the above preferences, all families with First Priority will be offered housing before any families with Second Priority and Second Priority families will be offered housing before any families with Third Priority. The date and time of application will be utilized to determine the sequence within the above prescribed preferences.

**Home for Good Homeless Program**

The HACG will establish a separate waiting list preference for persons meeting the criteria under The Americans with Disabilities Act Settlement Agreement between the U. S. Department of Justice and the State of Georgia in order to assist the Department of Behavioral Health and Development Disabilities (DBHDD). This preference may be limited to a specific number of vouchers and vouchers may be either tenant-based or project-based.

This preference extends a priority to people with persistent mental illness who are chronically homeless and meet the criteria defined in the Authority's Moving to Work Demonstration Program Annual Plan. The date and time of application will be utilized to determine the sequence within this special program preference.

**Arbor Pointe**

The HACG will establish a separate waiting list preference for Arbor Pointe and families who are or will be receiving supportive services who are otherwise eligible will receive preference over all other applicants. The date and time of application will be utilized to determine the sequence within this special program preference.

5. Selecting Applicants from the Waiting List

Applicants will be selected from the Waiting List according to date and time of application, regardless of family size. If there is insufficient funding available to assist the family at the top of the list, the HACG will not admit any other applicant until funding is available for the first applicant. Families will only be offered vouchers in the waiting list sequence.

# **THE HOUSING AUTHORITY OF COLUMBUS, GEORGIA**

## **SECTION 8 HOUSING CHOICE VOUCHER PROGRAM**

### **SINGLE ROOM OCCUPANCY PROGRAM**

#### **Introduction**

In accordance with HUD regulation, the Authority is permitted to provide voucher assistance to units of single room occupancy. A single room occupancy (SRO) unit provides combined living and sleeping space for the individual use of the occupant; however, requires the occupant to share sanitary and/or food preparation facilities with others. Generally, the provisions for the eligibility and occupancy in the tenant based program apply to SRO units as detailed in this Administrative Plan with the exceptions and clarifications below provided.

#### **Occupancy and Leasing**

The occupancy of an SRO unit is limited to a single person. There will be a separate lease and HAP contract for each assisted person and the standard form of HAP contract is used.

The payment standard for an SRO unit is 75 percent of the Authority's zero bedroom (efficiency) payment standard. For a person residing in an SRO unit in an exception area, the payment standard is 75 percent of the HUD-approved zero bedroom exception payment standard amount. The utility allowance for an occupant of an SRO unit is 75 percent of the zero bedroom utility allowance for the building type.

#### **Housing Quality Standards**

The housing quality standards of the tenant-based voucher program (24 CFR Part 982.401) apply to SRO housing; however, the standards in this section apply in place of those for sanitary facilities, food preparation and refuse disposal, and space and security in place of those for food service and refuse disposal, space and security, and thermal environment. Sanitary facilities and space and security characteristics must meet local code standards for SRO housing. In the absence of applicable local code standards for SRO housing, the following standards apply.

##### **Sanitary Facilities**

At least one flush toilet that can be used in privacy, lavatory basin, and bathtub or shower, in proper operating condition, must be supplied for each six persons or fewer residing in the SRO housing.

If SRO units are leased only to males, flush urinals may be substituted for not more than one-half the required number of flush toilets. However, there must be at least one flush toilet in the building.

Every lavatory basin and bathtub or shower must be supplied at all times with an adequate quantity of hot and cold running water.

All of these facilities must be in proper operating condition, and must be adequate for personal cleanliness and the disposal of human waste. The facilities must utilize an approvable public or private disposal system.

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*The Housing Authority of Columbus, Georgia  
Administrative Plan  
Effective: September 1, 2013*

Sanitary facilities must be reasonably accessible from a common hall or passageway to all persons sharing them. These facilities may not be located more than one floor above or below the SRO unit. Sanitary facilities may not be located below grade unless the SRO units are located on that level.

#### Space and security

No more than one person may reside in an SRO unit.

An SRO unit must contain at least one hundred ten square feet of floor space.

An SRO unit must contain at least four square feet of closet space for each resident (with an unobstructed height of at least five feet). If there is less closet space, space equal to the amount of the deficiency must be subtracted from the area of the habitable room space when determining the amount of floor space in the SRO unit. The SRO unit must contain at least one hundred ten square feet of remaining floor space after subtracting the amount of the deficiency in minimum closet space.

Exterior doors and windows accessible from outside an SRO unit must be lockable.

#### Access

Access doors to an SRO unit must have locks for privacy in proper operating condition.

An SRO unit must have immediate access to two or more approved means of exit, appropriately marked, leading to safe and open space at ground level, and any means of exit required by State and local law.

The resident must be able to access an SRO unit without passing through any other unit.

#### Sprinkler system

A sprinkler system that protects all major spaces, hard-wired smoke detectors, and such other fire and safety improvements as State or local law may require must be installed in each building. The term "major spaces" means hallways, large common areas, and other areas specified in local fire, building, or safety codes.

## Admission and Continued Occupancy Policy

### **3. Verification of Preferences:**

At the time of application, initial determinations of an applicant's entitlement to a preference may be made on the basis of an applicant's certification of their qualification for that preference. Before selection is made, this qualification must be verified.

### **4. Preference (up front):**

The following preference is available to qualifying families at this time:

- **Catastrophic Involuntary Displacement**, which is defined in this policy;
- **Working Family** - Preference is given if the head of household, spouse, co-head, or sole member of the household is employed at least 20 hours a week for the 6 months prior to admission, self-employed, attending school full time, attending a program for General Equivalency Diploma (GED), is participating in job training or is elderly or disabled. It will be considered fraud if a working applicant voluntarily resigns from a job within 12 months of admission when that household's admission was based on the preference for working families.
- **Homeless Veterans Preference**: In order to address the problem of homelessness among Veterans, PCHA will establish a preference for veterans, where the head, spouse, co-head or sole member is a veteran of the United States military. Applicants will receive the same points given to working families, the elderly and persons with disabilities, plus an additional 5 points.

### **5. Special Circumstance Preferences:**

These preferences apply only to specific units

- Near-elderly families over other families for units designated for elderly/disabled;
- For one bedroom/efficiency units; elderly, disabled families and displaced persons over single persons.

### **6. Administration of the Preferences:**

- a) Depending on the time an applicant may have to remain on the waiting list, the HA will either verify preferences at the time of application (when the waiting list is short or nonexistent) or require that applicants certify to their qualification for a preference at the time of pre-application (when the wait for admission exceeds four months). Verifying preferences is one of the earliest steps in processing applicants for admission. Preference verifications shall be no more than 120 days old at the time of certification.
- b) The HA may use a pre-application to obtain the family's certification that it qualifies for a preference. The family will be advised to notify the HA of any change that may affect their ability to qualify for a preference.
- c) Applicants that are otherwise eligible and self-certified as qualifying for a preference will be placed on the waiting list in the appropriate applicant pool.
- d) Applicants that self-certify to a preference at the time of pre-application and cannot verify current preference status at the time of certification will be moved into the non-preference category, and to a lower position on the waiting list based on date and time of application, if applicable.

### **7. Notice and Opportunity for a Meeting:**

If the HA determines that an applicant does not meet the criteria for a preference, the HA must promptly provide the applicant with written notice of the determination.

# Performance Measurement Module (Sys PM)

## Summary Report for GA-505 - Columbus-Muscogee/Russell County CoC

### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.

**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH		411		58			34	
1.2 Persons in ES, SH, and TH		510		85			49	

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Previous FY	Current FY	Previous FY	Current FY	Difference	Previous FY	Current FY	Difference
1.1 Persons in ES and SH	-	-	-	-	-	-	-	-
1.2 Persons in ES, SH, and TH	-	-	-	-	-	-	-	-



## Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
		# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns	# of Returns	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	56	4	7%	2	4%	2	4%	8	14%
Exit was from TH	49	2	4%	0	0%	1	2%	3	6%
Exit was from SH	0	0		0		0		0	
Exit was from PH	72	5	7%	1	1%	3	4%	9	13%
TOTAL Returns to Homelessness	177	11	6%	3	2%	6	3%	20	11%

## Performance Measurement Module (Sys PM)

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	Previous FY PIT Count	2015 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	312	371	59
Emergency Shelter Total	164	170	6
Safe Haven Total	0	0	0
Transitional Housing Total	35	36	1
Total Sheltered Count	199	206	7
Unsheltered Count	113	165	52

#### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Previous FY	Current FY	Difference
Universe: Unduplicated Total sheltered homeless persons		513	
Emergency Shelter Total		414	
Safe Haven Total		0	
Transitional Housing Total		106	

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

#### Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		72	
Number of adults with increased earned income		0	
Percentage of adults who increased earned income		0%	

## Performance Measurement Module (Sys PM)

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		72	
Number of adults with increased non-employment cash income		9	
Percentage of adults who increased non-employment cash income		13%	

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Previous FY	Current FY	Difference
Universe: Number of adults (system stayers)		72	
Number of adults with increased total income		9	
Percentage of adults who increased total income		13%	

Metric 4.4 – Change in earned income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		111	
Number of adults who exited with increased earned income		28	
Percentage of adults who increased earned income		25%	

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		111	
Number of adults who exited with increased non-employment cash income		14	
Percentage of adults who increased non-employment cash income		13%	

Metric 4.6 – Change in total income for adult system leavers

	Previous FY	Current FY	Difference
Universe: Number of adults who exited (system leavers)		111	
Number of adults who exited with increased total income		40	
Percentage of adults who increased total income		36%	

## Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.		445	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		86	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)		359	

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.		548	
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.		91	
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)		457	

### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in 2016.

## Performance Measurement Module (Sys PM)

### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

#### Metric 7a.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons who exit Street Outreach		0	
Of persons above, those who exited to temporary & some institutional destinations		0	
Of the persons above, those who exited to permanent housing destinations		0	
% Successful exits			

#### Metric 7b.1 – Change in exits to permanent housing destinations

	Previous FY	Current FY	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited		424	
Of the persons above, those who exited to permanent housing destinations		162	
% Successful exits		38%	

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Previous FY	Current FY	Difference
Universe: Persons in all PH projects except PH-RRH		177	
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations		166	
% Successful exits/retention		94%	